

Ruth Hughes Memorial District Library
Regular Meeting of December 1, 2022
Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:30 pm.

2. Roll Call

Present: Cynthia Stroebel, Carol Kocik, Deb Miller, Angie McCoy, Conni Brett. Absent: Karen Hibbler, Mary Lou Bissett.

Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Stroebel moved to approve the agenda with additional items 10B: *Heathiest You* Benefit and 10C: Trustee Roundtable, under New Business, seconded by Ms. Miller. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of November 3, 2022 Regular Meeting

Ms. Miller moved to approve the minutes of the November 3 regular meeting, seconded by Ms. Stroebel. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Stroebel moved to approve the bills in the amount of \$12,673.50, debit card purchases in the amount of \$903.37 and payroll in the amount of \$24,950.34, seconded by Ms. Kocik. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the monthly director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-10 and the Library

Nothing new reported.

B: Investments

The board reviewed two investment recommendation proposals. Ms. Miller made a motion to accept Raymond James' first proposal to move our three CD's and savings account from Choice One to accounts as outlined by Nathan Haag, seconded by Ms. McCoy. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas	5	Stroebel, Kocik, Miller, McCoy, Brett
Nays	0	
Absent	2	Bissett, Hibbler

C: Collection Development/Material Selection Policy

The board reviewed the proposed updated Collection Development/Material Selection Policy. Ms. Stroebel made a motion to accept the proposed policy as presented, seconded by Ms. McCoy. A roll call vote was taken: 4 yeas, 0 nays, 1 abstain, 2 absent, motion carried.

Yeas	4	Miller, McCoy, Kocik, Stroebel
Nays	0	
Abstain	1	Brett
Absent	2	Bissett, Hibbler

10. New Business

A: FY 2022 Year End Budget Revisions

Ms. Stroebel moved to approve the proposed FY 2022 year end budget revisions as presented, seconded by Ms. Miller. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas	5	Kocik, Miller, McCoy, Stroebel, Brett
Nays	0	
Absent	2	Bissett, Hibbler

B: *Healthiest You Benefit*

Ms. Stroebel moved to sign-up the library staff with *Healthiest You* beginning January 1, 2023, seconded by Ms. McCoy. Motion carried unanimously.

C: Trustee Roundtable

Ms. Kocik gave an overview of a Library of Michigan Trustee Roundtable Discussion which she attended in November.

11. Communications

Communications included a newspaper article regarding the Library Staff ushering in the holiday season with a variety of programs.

12. Adjournment

Ms. Kocik moved to adjourn, seconded by Ms. Stroebel. Motion carried unanimously. The meeting adjourned at 7:40 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee 12-05-22