Ruth Hughes Memorial District Library
Regular Meeting of September 1, 2022
Imlay City, MI – 6:30 PM

Minutes

1. **Call to Order**
The meeting was called to order at 6:31 pm.

2. **Roll Call**
Present: Karen Hibbler, Carol Kocik, Angie McCoy, Cynthia Stroebel, Deb Miller.
Absent: Mary Lou Bissett, Conni Brett.
Also present: Library Director Tracy Aldrich.

3. **Additions/Deletions/Approval of Agenda**
Ms. Stroebel moved to approve the agenda, seconded by Ms. Kocik. Motion carried unanimously.

4. **Additions/Deletions/Approval of Minutes of August 4, 2022 Regular Meeting**
Ms. McCoy moved to approve the minutes of the Aug 4 regular meeting, seconded by Ms. Hibbler. Motion carried unanimously.

5. **Approval of Bills/Financial Status**
The board reviewed the bills and financial reports. Ms. Hibbler moved to approve the bills in the amount of $12,311.68, debit card purchases in the amount of $636.00 and payroll in the amount of $22,338.58, seconded by Ms. McCoy. Motion carried unanimously.

6. **Public Comment**
There was no public comment.

7. **Library Director’s Report**
The board received the monthly director’s report.

8. **Committee Reports**
There were no committee reports.

9. **Old Business**
   **A: Novel Coronavirus COVID-19 and the Library**
   Ms. Aldrich provided the updated COVID-19 Preparedness and Response Plan, and an update on her health-related work schedule.

   **B: Investments**
The board further discussed the investment proposals presented at the previous meeting and asked to revisit it in November.
10. **New Business**
There was no new business.

11. **Communications**
Communications included a newspaper article regarding the summer book sale and the Fall Newsletter.

12. **Adjournment**
Ms. Kocik moved to adjourn, seconded by Ms. Stroebel. Motion carried unanimously. The meeting adjourned at 6:55 pm.

*Carol Kocik (signed electronically)*
Carol Kocik, Trustee 9-6-22