

Ruth Hughes Memorial District Library

Regular Meeting of February 2, 2023

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:31 pm.

2. Roll Call

Present: Carol Kocik, Cynthia Stroebel, Angie McCoy, Karen Hibbler, Deb Miller.

Absent: Mary Lou Bissett, Conni Brett.

Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Stroebel moved to approve the agenda, seconded by Ms. McCoy. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of January 5, 2023 Regular Meeting

Ms. Hibbler moved to approve the minutes of the Jan 5 regular meeting, seconded by Ms. McCoy. Motion carried unanimously.

5. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Stroebel moved to approve the bills in the amount of \$326,758.00, noting that \$313,072.00 was not a bill but an investment fund transfer, debit card purchases in the amount of \$1,186.76 and payroll in the amount of \$23,903.49, seconded by Ms. Kocik. Motion carried unanimously.

6. Public Comment

There was no public comment.

7. Library Director's Report

The board received the monthly director's report.

8. Committee Reports

There were no committee reports.

9. Old Business

A: Novel Coronavirus COVID-10 and the Library

Ms. Aldrich provided an overview on the latest information of COVID-19 in the area.

10. New Business

A: Updated Investment Policy

The board reviewed a resolution to update the library's Investment Policy. A roll call vote was taken: 5 yeas, 0 nays, 2 absent, motion carried.

Yeas 5 Hibbler McCoy, Stroebel, Kocik, Miller

Nays 0

Absent 2 Bissett, Brett

B: Facilities Manager Extra Hours

The board was presented with an overview from Facilities Manager, Russ Govette, projecting special project labor hour requirements against budgeted payroll hours. Ms. Kocik moved to approve an additional 140 hours due to special projects planned in 2023, seconded by Ms. McCoy. Motion carried unanimously.

C: Parking Lot Repaving Project

The board was presented with a spreadsheet outlining the roughly estimated cost for repaving the Imlay branch parking lot.

11. Communications

Communications included the announcement of the court ruling that halted the minimum wage increase, several newspaper articles regarding the many activities being offering at the library in January including the new youth program for healthy eating, and one regarding the Lapeer Chamber 2023 nominees for Citizen of the Year which included Library Assistant Audrey Warren.

12. Adjournment

Ms. Kocik moved to adjourn, seconded by Ms. McCoy. Motion carried unanimously. The meeting adjourned at 6:52 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

02-06-23