

Ruth Hughes Memorial District Library

Regular Meeting of October 5, 2023

Imlay City, MI – 6:30 PM

Minutes

1. Call to Order

The meeting was called to order at 6:31 pm.

2. Roll Call

Present: Karen Hibbler, Angie McCoy, Deb Miller, Carol Kocik, Connie Brett, Cynthia Stroebel. Absent: Mary Lou Bissett. Also present: Library Director Tracy Aldrich.

3. Additions/Deletions/Approval of Agenda

Ms. Kocik moved to approve the agenda, seconded by Ms. McCoy. Motion carried unanimously.

4. Additions/Deletions/Approval of Minutes of September 7, 2023 Budget Hearing

Ms. McCoy moved to approve the minutes of the September 3 budget hearing, seconded by Ms. Stroebel. Motion carried unanimously.

5. Additions/Deletions/Approval of Minutes of September 7, 2023 Regular Meeting

Ms. Miller moved to approve the minutes of the September 3 regular meeting, seconded by Ms. Hibbler. Motion carried unanimously.

6. Approval of Bills/Financial Status

The board reviewed the bills and financial reports. Ms. Kocik moved to approve the bills in the amount of \$18,295.39 debit card purchases in the amount of \$1,580.14 and payroll in the amount of \$22,066.00, seconded by Ms. McCoy. Motion carried unanimously.

7. Public Comment

There was no public comment.

8. Library Director's Report

The board received the monthly director's report.

9. Committee Reports

There were no committee reports.

10. Old Business

None

11. New Business

A: 2022 Annual Report

The board received the 2022 Annual Report.

B: Remote Work Policy

The board reviewed the existing remote work policy from the pandemic. Ms. Hibbler moved to rescind the policy, seconded by Ms. Stroebel. Motion carried unanimously. The board and director also discussed and clarified conditions under which the director would continue to occasionally be able to work remotely as needed.

C: Personal/Sick Days Policy

The board reviewed the existing personal/sick days policy. It was decided to leave it as is at this time.

D: Roof – Imlay Branch

Awaiting updates.

12. Communications

Communications included an article on Libby and several newspaper articles regarding activities and programs at the library held in September.

13. Adjournment

Ms. Hibbler moved to adjourn, seconded by Ms. Miller. Motion carried unanimously. The meeting adjourned at 7:55 pm.

Carol Kocik (signed electronically)

Carol Kocik, Trustee

10-09-23