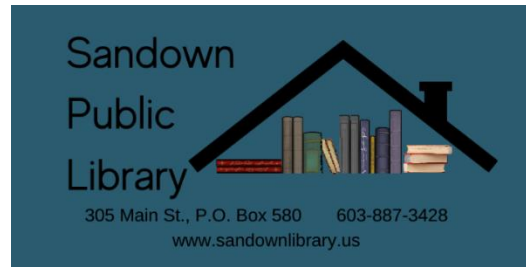


Sandown Public Library
Trustees Meeting
Minutes for June 10, 2021
Sandown Public Library



Call to Order at 7:00 p.m.

Attendance – Roll call: Diana True, Carol Busby, Carol Fournier, Melissa Tiney, Julie Drouin, Alternate Trustee Jennifer Parkhurst, Director Adam Shlager and Board of Selectmen Liaison Bob Nickerson were in attendance.

Pledge of Allegiance

Correspondence –

- None

Finance Report

- P&L Budget vs. Actual Spreadsheet: There were no concerns.
- Paul Densen Trust Fund Update: Edward Jones provided a suggested portfolio for the cash account that has \$112,694.61 in it. The Trustees will review the account. Treasurer Fournier will arrange for Chris Adams to come talk to the Board at the next meeting.

Approval of Minutes -

May 13, 2021: Trustee Fournier moved to approve the minutes. Trustee Drouin seconded. The motion passed unanimously.

Director's Report – attached separately.

- The Hazel Marlow Learning Pavilion has been completed. Director Shlager plans to build a retaining wall with butterfly plants and ground cover beside the path to the patio. Tom Tombarello is putting in two spot lights and two outlets next week. Director Shlager hopes to add a children's music and learning garden on the far right side of the patio. A new screen has been purchased and a new projector. The projector was paid for through the ARPA Round 1 grant. The Director hopes to get a Round 2 grant for the music garden.
- Staff reviews by Director Shlager will begin after the Summer Reading Program.
- The Library has discontinued the mask requirement.
- No food will be allowed at programs while the Library is open.
- Any children's programming that can be scheduled outside will be (weather permitting).
- Summer Reading Program planning is well under way. The staff have created a brochure and a newsletter will launch next week.
- The Library was given a rebate on its health insurance by the Town. Refunds to Cathy Hassard and Deb Hoadley will be sent on to them.
- The Director is hoping to create a quiet study room in the future.

Old Business – Covered in the Director’s Report.

New Business –

- Policy Review
 - Photo Consent Policy and Form. Although no consent is necessary to publish photos taken at Library events, the Board feels it is important to get consent from participants so they know that their photo might be published.
 - Trustee Busby moved that the Photo Consent Policy and Form be approved. Trustee Fournier seconded. The motion was approved unanimously.
- Donations:
 - \$231.92 from the Bohnwagna Family. This is a restricted donation for materials and supplies for the patio. Trustee Busby moved that the donation be accepted. Trustee Fournier seconded. The motion was approved unanimously.
 - \$2,200.00 from the Friends of the Sandown Public Library for seating in the Learning Pavilion. Trustee Busby moved that the donation be accepted. Trustee Drouin seconded. The motion was approved unanimously.
 - \$500.00 from the Friends of the Sandown Public Library for the Summer Reading Program. Trustee Tiney moved that the donation be approved. Trustee Drouin seconded. The motion was approved unanimously.

Trustee Busby moved to adjourn the meeting. Trustee Fournier seconded. The meeting was adjourned at 8:15 p.m.

Next scheduled meeting: August 12 at 7:00 p.m.

Respectfully submitted,
Carol Busby, Secretary