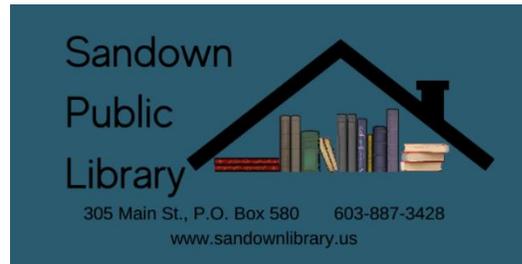


Sandown Public Library
Trustees Meeting
Minutes for August 12, 2021
Sandown Public Library



Call to Order at 7:00 p.m.

Attendance – Roll call: Diana True, Carol Busby, Carol Fournier, Melissa Tiney, Julie Drouin, Alternate Trustee Jennifer Parkhurst, Director Adam Shlager and Board of Selectmen Liaison Bob Nickerson were in attendance.

Pledge of Allegiance

Correspondence –

- None

Finance Report

- P&L Budget vs. Actual Spreadsheet: Discussed
- Paul Densen Trust Fund Update: Trustees True and Fournier will meet with Edward Jones to move money into a better investment account to improve the return.
-

Approval of Minutes -

May 13, 2021: Trustee Busby moved to approve the minutes with corrections. Trustee Fournier seconded. The motion passed unanimously.

Director's Report – attached separately.

- The seating and patio are officially called the Hazel Marlow Learning Pavilion. Multiple events have been held there to a very positive reception. The electrical and lighting are installed for night events.
- The Library has discontinued the mask requirement.
- Food will now be allowed at programs while the Library is open.
- The funds for the first round ARPA grant have been received. The second round of ARPA will ask for funds to build a Music Garden. Community partners have signed on to the project which will enhance its chances. They are The Friends of the Library, the 60+ Club and Timberland High School's Key Club.
- The teen space will be built concurrently with the quiet study room. The space will provide a dedicated space for teens including snack time from 3-4 p.m. daily.
- Director Shlager has started a conversation with Comcast to switch the phones to VOIP.
- The Town will be repainting the lines in the parking lot after Labor Day. The lower level exit door replacement bid process is underway.
- Summer Reading Program signups are high as is participation. The Friends provided the prizes and assistance and the Board of Trustees thanks them.
- Director Shlager has begun the budget process. He proposes adding \$2,000 to the education and dues budget so he can attend the PLA 2022 in Portland, Oregon March 22 to 25, 2022. Trustee Fournier moved to approve the budget increase and Trustee Tiney seconded. The motion passed unanimously.

Old Business – Covered in the Director’s Report.

New Business –

- Director Evaluation is proceeding.

Trustee Busby moved to adjourn the meeting. Trustee Fournier seconded. The meeting was adjourned at 8:10 p.m.

Next scheduled meeting: September 9, 2021 at 7:00 p.m.

Respectfully submitted,
Carol Busby, Secretary