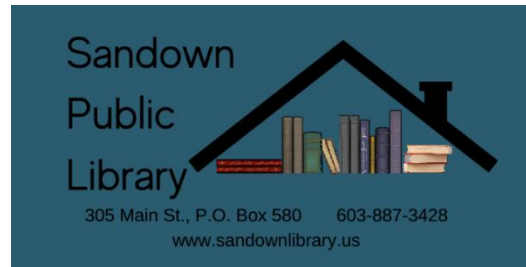


Sandown Public Library
Trustees Meeting
Agenda for April 8, 2021
7:00 p.m.
Remote Meeting
Sandown Public Library



This was a special meeting of the Board of Library Trustees. The Trustees met electronically pursuant to the Governor's Continuing Emergency Orders. The Trustees utilized Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate this meeting using the following website address:

Sandown Library is inviting you to a scheduled Zoom meeting.

Time: April 8, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting:

<https://us02web.zoom.us/j/84159342801?pwd=MXFpcVh0QUI2TVZpWFhxQ3l6Q3ZkUT09>

OR go to www.zoom.us and enter the Meeting ID and Passcode (below)

Meeting ID: 841 5934 2801

Passcode: 955527

One tap mobile

+1 646 558 8656 US (New York)

If you are dialing in, please press *6 to unmute.

If anyone encounters a problem connecting to the meeting, please email director@sandownlibrary.us

Call to Order at 7:03 p.m.

Reading of special virtual meeting protocol

Attendance – Roll call : Trustees Diana True, Carol Busby, Carol Fournier, Melissa Tiney and Julie Drouin; Director Adam Shlager; Board of Selectmen Liaison Bob Nickerson.

Pledge of Allegiance

Correspondence: None

Finance Report

- P&L Budget vs. Actual Spreadsheet
- Paul Densen Trust Fund Update:
 - Reports come every other month and therefore, there is no report this month. New Treasurer Carol Fournier is now on all of the Library's accounts.

Approval of Minutes -

March 11, 2021: Trustee Fournier moved to approve the minutes. Trustee Busby seconded. The motion passed unanimously.

Director's Report – attached separately.

- The new website is live. The librarians are still looking at potential children and teen content.
- Library policies will be posted once reviews. Trustee Tiney will work with Director Shlager on updating policies.
- The main sign has been repaired and secured.
- The new front door sign with hours has been installed.
- CPR training is available to librarians through the town. Active Shooter training is available through Primex.
- The rotating display has been set up at the front desk. It will run a cycle of events and programs or other promotions.

- The library's iPads will be repurposed: one at the front desk for additional check-outs; one for the Director while traveling; one will circulate with Hoopla, focused on the Graphic Novel collection; the last will circulate for general access and Zoom meetings.
- The obsolete eReaders will be replaced with a Kindle containing the entire ebook collection. If demand increases, the library will consider buying a second machine.
- All deficiencies from the state inspection have been corrected.
- All book groups are now scheduled in-house. The Tuesday Flix program is now in-house. Children's programming will be scheduled outside or off-site whenever possible. The Children's Zoom/You Tube programs will continue.
- The Summer Reading Program is beginning to book programs.
- Eagle Scout candidate Spencer Bonwagen is starting fund-raising for the patio. Director Shlager has given Friends' information to him.
 - Director Shlager hopes to start the project by the end of April.

Old Business –

- Alternate Trustee – Jennifer Parkhurst has agreed to be an Alternate Trustee. She will attend all meetings but will not have a vote.

New Business –

- NHLA Trustee/Director survey - Advocacy Relationships – survey in GDrive folder. Please complete, print, and return to Adam. The survey is optional.

Next scheduled meeting: May 13, at 7:00 p.m. in the library.

Trustee Busby moved that the meeting be adjourned. Trustee Drouin seconded. The motion passed unanimously.

Respectfully submitted,

Carol Busby, Secretary