



Sandown Public Library Trustees Special Meeting

November 8, 2018 at 7:00 PM

Sandown Public Library

Minutes - draft

Call to Order

- The meeting was called to order at 7:01pm

Attendance

- Director Hoadley
- Trustees: Diana True, Tina Owens, Pete Stock and Carol Fournier
- Absent: Patricia Sarcione, Bookkeeper and Selectmen's Liaison Stephen Brown

Pledge of Allegiance

Budget Review

The Director presented the proposed budget for 2019; discussion ensued.

11.38% for NH Retirement for the first 26 weeks of 2019; 11.17% for the remaining 26 weeks

2018 = the insurance rate for the 1 full time position is currently - \$2,369.60 per month

2019 = the insurance rate will be \$2,464.38 per month for 1 full time position

The Director calculated her contribution at the town rate of 11% employee contribution

The Director met with the Bookkeeper to understand year end 2018 expenditures. Donation money needs to be spent and the Director will earmark that money accordingly.

Discussion ensued regarding the final pay period in 2018.

Discussion ensued regarding the final proposed budget that will be submitted to the BOS and Budget Committee.

The Director requested approval from the Trustees to give the Trustee of the Cemetery a key to the library's pad-locked crawl space to install a shut-off valve and have access for emergencies.

Trustee True motioned to approve providing the key access, Trustee Stock seconded and the motion carried unanimously.

Next Regular Business Meeting: Thu. November 15 at 7pm

Adjournment

Trustee Stock motioned to adjourn at 8:40pm, Trustee Fournier seconded and the motion carried unanimously.

Respectfully submitted,
Tina M. Owens
Acting Secretary