



*Sandown Public Library Trustees Meeting*  
**Minutes for February 21, 2019 at 7 PM**  
**Sandown Public Library**

**Call to Order at 7:02 PM**

**Attendance**

Trustees: Diana True, Carol Fournier, Peter Stock, Tina Owens and Director Deb Hoadley

Selectman's Liaison Steve Brown

Guests: Carol Busby and Fran Rosenau

**Pledge of Allegiance**

**Finance Report**

Financial Reports – prepared by Patricia Sarcione, Bookkeeper

Undesignated Donations: None

Densen Fund Donation: None

Edward Jones Investment

Treasurer Stock contacted Edward Jones Investment and learned there is no penalty for early withdrawal of a CD other than loss of future interest. The Densen Fund is earmarked for any potential Library capital expenditures. Based on prior discussions surrounding Library Building needs, the Trustees wanted to understand how much flexibility there is with investing the Densen Fund in long term CDs.

Treasurer Stock motioned to invest \$50,000 of the \$108,000 Densen Fund in a 1year CD and \$50,000 in a 2year CD with \$8,000 to remain in a money market account and future donations to initially be deposited in the money market account. Trustee Fournier seconded and the motion carried unanimously.

**Approval of Minutes**

January 19, 2019 – Trustee Fournier motioned to approve the minutes as corrected. Trustee Stock seconded and the motion carried unanimously.

**News & Views of the Director**

- Statistics
- Programs & Announcements - 2019 Community Read: Celebrating Diversity in America (March 3-April 17, 2019)
- Director's Report – attached separately  
Discussion ensued regarding Building/Facility issues surrounding the flood in the basement.  
Director also reported she is working on the audit.

**Friends of the Library Report**

- Next meeting: March 25 at 6:30pm
- Friends sponsored lunch at the Deliberative Session and also provided snacks at the Sandown Conservation Commission Snowshoe Hike on Sat. 2/16.
- A Menacing Night at the Modern Museum - Friends Fundraiser will be held on April 11 at Zorvino Vineyard. Time: 6:30pm - 10:00pm. Tickets are \$50/per person and include light bites, dessert and cash bar.
- Summer Library Program Kick-off with Friends Ice Cream Social and guest speaker Josh Judge - Thursday, June 20 at 6:00pm

**Old Business**

- Town Report
- SNHLC Bylaw Amendment

**New Business**

- Trustee Orientation - March 26; 6:30 to 8:30 at the Derry Municipal Center  
Director Hoadley would like Trustees Owens and True to create a Trustee Orientation Program for our forthcoming new Trustees. Trustee True will work with Director Hoadley to set up a meeting to pull a plan together.
- NH Interlocal Trust Request is the organization that manages the Town's Health Insurance policy. They approached Director Hoadley for a random analysis they were conducting of Town Employees and their use of sick time, workman's compensation, family leave and other potential activities that would result in claims.
- PTO Policy & Matrix
- Building Expansion Project & Annual Appeal – Discussion ensued.
- June 22, 2019 Great American Camp-Out - Director Hoadley will approach the Board of Selectmen to secure permission to use the grounds around the Library for families to camp out around the library.

**Next Business Meetings**

- Thursday, March 28, 2019 @ 7:00 p.m. (NOTE DIFFERENT DATE)

**Adjournment**

- Trustee Fournier motioned to adjourn the meeting at 8:40pm. Trustee True seconded and the motion carried unanimously.

Respectfully submitted,

Tina Owens  
Vice Chair Board of Trustees  
Sandown Public Library