



Sandown Public Library Trustees Meeting
Minutes for July 18 at 1 pm
Sandown Public Library

Call to Order at 1:06

Attendance: Trustees: Carol Busby, Carol Fournier, Tina Owens, Caroline Morse, and Library Director, Deb Hoadley.
In absentia: Trustee Diana True, Selectmen Liaison Steve Brown

Pledge of Allegiance

Finance Report

- P&L Budget vs. Actual – presented by Director Hoadley, discussion ensued.
- Budget Committee Request – a member of the Budget Committee requested more information regarding the library budget. A request for clarification has been submitted.

Approval of Minutes

- June 27, 2019 – Owens made a motion to accept minutes as corrected. Seconded by Fournier. Motion passed unanimously.

News & Views of the Director

- Statistics – the monthly statistics were presented and reviewed. Discussion ensued. (Copies available upon request.)
- Programs & Announcements
 - Family Fun Week: Aug 12. Each day, Monday-Thursday, there will be an off-site library program. Youth Services staff will be meeting families at O’Neil Theatre, a splash park in Derry, and an indoor playground. Also, on Aug. 14 at 10:30 there will be a special story hour with the principals of Sandown North and TLC at Sandown Central.
 - There will be two new programs in the fall. A Great Courses Discussion Group where the topic is Cybersecurity will be held for six weeks on Monday and on the 2nd Thursday of the month there will be Tech Thursday class on various topics.
 - Oct 12 we will be hosting an Indie Author Day event.
- Director’s Report – attached separately – Director Hoadley presented her monthly report. (Copies available upon request.)
 - Adrienne Skora, Youth Services Librarian and Director Hoadley have been accepted for the EXCITE Transformation for Libraries Bootcamp in Burlington, VT on Sept. 24-26.
 - Food for Fines was held in the month of June and we collected 579 items. Last year we collected 226.
 - We have a box to collect plastic for a Girl Scout project.

Friends of the Library Report

- Meeting: Monday, July 22 at 6:30pm
- Friends Book Sale Area changes were discussed.

Old Business

- Building Repair Update from flood - discussed as part of the Director’s Report, detail of costs was presented and discussed.
- Homebound Policy & Procedures – details are being reviewed. Carol Busby will review and meet with Director Hoadley to finalize.
- Town MOU – tabled until further notice

New Business

- Fundraising/Foundation Discussion – Annual Appeal. Discussion of pros and cons of developing a foundation board, potential costs involved, how to proceed forward (Bylaws, 501-3c may require a certain number of board members).
- Strategic Plan – Director Hoadley will present a scope and timeline next month. The process will involve community meetings, a survey and writing of the final plan.

Next Business Meetings

- August 15 at 1pm (note time change)

Adjournment

Fournier moved to adjourn at 2:33 pm. Busby seconded. Motion passed unanimously.

Respectfully submitted,

Caroline Morse
Secretary