



Sandown Public Library Trustees Meeting
Minutes for August 21 at 5 PM (note date and time change)
Sandown Public Library

Call to Order at 5:05

Attendance: Trustees Carol Busby, Tina Owens, Diana True, Caroline Morse, Carol Fournier, Library Director Deb Hoadley, and Selectmen Liaison Steve Brown. In absentia: Trustee Carol Fournier (arrived mid-way through meeting)

Pledge of Allegiance

Finance Report

- P&L Budget vs. Actual – presented by Director Hoadley, discussion ensued.

Approval of Minutes

- July 18, 2019 – Carol Busby made a motion to accept the minutes as corrected. Seconded by Owens. Motion passed, 3 in favor, 1 abstained.

News & Views of the Director

- Statistics – the monthly statistics were presented and reviewed. Discussion ensued. See Statistics Report attached.
- Programs & Announcements – completed and proposed upcoming programs were discussed.
- Director's Report – attached separately – Director Hoadley presented her monthly report. (Copies available upon request.)

Friends of the Library Report

- Future Meetings: August 26 & September 23 at 6:30 p.m.
- Reach the Beach Event: September 14
- NH Made Basket Raffle: September 10-November 18 (drawing to be held at 6 p.m.)

Old Business

- Finalize Homebound Policy & Procedures - tabled
- Town MOU - tabled
- Annual Appeal – no progress
- Strategic Plan Timeline was outlined and discussed. The process will involve community meetings, a survey, and writing of the final plan.

New Business

- 2020 Budget Preparation – dates of meetings with town officials was reviewed. Selectmen Meeting is Nov. 25 at 6:30 p.m. and Budget Committee Meeting is Dec. 11 at 7:15 p.m.
- Future Meeting Schedule – Sept 19 at 6:30 pm

Non-Public Session

Motion to enter Nonpublic Session made by Diana True, seconded by Carol Fournier.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Roll Call Vote to enter nonpublic session: Diana True – Yes; Tina Owens – Yes; Carol Fournier – Yes; Carol Busby – Yes; Caroline Morse – Yes

Entered nonpublic session at 6:00 p.m.

Other persons present during nonpublic session: Director, Deb Hoadley and Selectman Liaison, Steve Brown.

Motion to leave nonpublic session and return to public session by Diana True, seconded by Carol Fournier.

Motion PASSED

Public session reconvened at 6:30 p.m.

Motion made by Carol Busby to seal the minutes, seconded by Tina Owens, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to seal minutes: Diana True – Yes; Tina Owens – Yes; Carol Fournier – Yes; Carol Busby – Yes; Caroline Morse – Yes

Motion PASSED

Adjournment

Carol Busby moved to adjourn the meeting at 6:35 pm. Diana True seconded. Motion passed unanimously.

These minutes recorded by Caroline Morse.