

**Seabrook Library Board of Trustees**  
**Town of Seabrook, NH**  
**Minutes for Board of Trustees Monthly Meeting**  
December 18, 2023

In attendance:                      Chairman: Eric Small  
   Treasurer: Paul Kelley  
   Secretary: Laura Litcofsky  
   Library Director: Susan Schatvet

- 1) Roll Call: The meeting was called to order at 3:35pm. Roll call was taken. All Trustees were present.
- 2) Approval of prior meeting minutes: The minutes from the Nov 14, 2023 Monthly Meeting were approved.

a) Director's Report:

The Director's report was reviewed with the following items to note...

- Collection development is increasing.
- Youth services participated in the Seabrook Schools Exhibition Night.
- Suzanne visited Head Start for story time and that resulted in some parents visiting the library.
- The adult book group has been growing.
- There were 48 Book boxes distributed in November.
- Jim added a bird feeder to the courtyard.

b) Financial Statement -

- The most recent financial report was reviewed.

3) Old Business

- a) Approval of Strategic Plan - Tabled until next meeting for further review.
- b) Updated quote for security cameras - The quote from Seacoast Security is \$6,035.00. The Trustees unanimously voted to approve the upgrade.

4) New Business

- a) Trustees' duties to accept/expend donations -
- i) Seabrook Annual Report 1992 - Article 26
  - ii) NH RSA 202-A:11 - Eric is going to get clarification on whether this needs to go to town vote.
- b) Holiday hours - Susan asked to close the library on Saturday, Dec 23rd. The Trustees unanimously voted not to approve the change to the current holiday hours schedule.

5) Next Meeting: Regular Monthly meeting will be on Tuesday, January 9, 2023 at 3:30pm.

6) Adjourn: The meeting was adjourned at 4:18pm.

Respectfully submitted,  
Laura Litcofsky  
Secretary, Board of Trustees

