

**Seabrook Library Board of Trustees**  
**Town of Seabrook, NH**  
**Minutes for Board of Trustees Monthly Meeting**  
June 12, 2024

In attendance:                      Chairman: Eric Small  
   Treasurer: Paul Kelley  
   Secretary: Laura Litcofsky  
   Library Director: Susan Schatvet

1) Roll Call: The meeting was called to order at 3:39pm. Roll call was taken. All Trustees were present.

2) Approval of prior meeting minutes: The minutes from the May 12, 2024 Monthly Meeting were unanimously approved. The minutes from the June 3, 2024 Special meeting were unanimously approved.

- a) Director's Report: The following items were discussed.
  - i) The youth services have been busy with Library Explorers, Lego Club, and Storytimes, Grandparents Cafe, and Pre-k playgroup.
  - ii) The Book Box program distributed 28 Book Boxes in May. This program will be halted for the summer and picked up again in the fall.
  - iii) The town conducted an energy audit report, looking specifically at lighting.
- b) Financial Statement -
  - i) The latest financial statement was reviewed.

3) New Business

- a) The Town has requested the Budget for 2025. Susan will start on it next week.

4) Old Business

- a) Hudson Archival demonstration - The Library now has possession of the hard drive that stored issues of The Chronicle from 1929 -1933. It has 60 Gigabyte of information. Paul suggested backing up the drive through Carbonite. Discussion took place regarding the possibility of making these documents available through our website. Susan is going to look into that.
- b) Labor Grade - Salary Matrix - This will be discussed at a future meeting.

5) Non-Public Meeting: A motion was made by Paul to enter into a non-public meeting under RSA 01-A:3 II c at 4:16. There was a 2nd by Laura. Roll call was taken and all were affirmative. The non-public session began at 4:16 and a personnel matter was discussed.

6) The public meeting resumed at 4:52pm.

7) Next Meeting: Regular Monthly meeting will be on Tuesday, August 13, 2024 at 3:30pm.

**Please note there will be no meeting in July.**

8) Adjourn: The meeting was adjourned at 4:53pm.

Respectfully submitted,  
Laura Litcofsky  
Secretary, Board of Trustees