

VOLUNTEER POLICY

Volunteering at the Library is an opportunity to gain experience something new and help your **community in a** positive way. All interested adult (over 18) applicants will be subject to a criminal background check as well as a personal and professional background check, paid for by the Library.

Because volunteer positions are limited, volunteers are selected based on their experience and the needs of the Library. Qualified applicants for whom there is no open position will be put on a waiting list.

A volunteer position amounts to a job, and the Library relies on its volunteers to accomplish many important tasks. Failure to meet on-time and efficacy obligations might result in dismissal.

Volunteers are required to uphold the same confidentiality, performance, and behavior standards as the paid staff. They are not covered under the Workman's Compensation laws and receive no other benefits.

Young adults over age 12 will fill out a junior volunteer application, which must be signed by a parent or guardian. Volunteering should not be seen to socialize with friends; applicants should be able to work quietly with minimal supervision to complete the assigned tasks.

Volunteers may be asked to perform any one of the following tasks: shelving materials, reading, and organizing the shelves, repairing books, working on the library grounds raking and cleaning up, conducting one-time projects, assisting in shifting books, photocopying, and other tasks that might be assigned.