

**Seabrook Library Board of Trustees**  
**Town of Seabrook, NH**  
**Minutes for Board of Trustees Monthly Meeting**  
October 10, 2023

In attendance:                      Chairman: Eric Small  
   Treasurer: Paul Kelley  
   Secretary: Laura Litcofsky  
   Library Director: Susan Schatvet

1) Roll Call: The meeting was called to order at 3:32pm. Roll call was taken. All Trustees were present.

2) Approval of prior meeting minutes: The minutes from the Sept. 18, 2023 Monthly Meeting were approved as amended. The date in 4a needs to be changed to 2024.

a) Director's Report:

The Director's report was reviewed with the following items to note...

- Susan explained a new program for adults called "Book Boxes". There has been great feedback from our patrons.
- Youth services have had a great month with Suzanne and Laura hosting events and participating in the Seabrook Elementary Fall Festival.
- The regular groups that reserve the Meeting Room are back.
- Jim has painted the shed.

b) Financial Statement -

- The most recent financial report was reviewed. The report reflects that we are over budget. Susan explained that there was a delay in our monthly appropriation.
- Paul shared the latest investment report.

3) Old Business

- a) Solar panel proposal - Paul and Susan did further research on this and all Trustees agreed that this would not be appropriate for the library at this time.
- b) Smoking outside of the building - Susan reached out to other libraries to see if they had non-smoking policies and found out that most do not. Susan feels that we should not have a non-smoking campus and all The Trustees were in agreement.
- c) 2024 Budget - There are a few line items (health and dental) from the 2023 budget that have been adjusted due to the default.

4) Next Meeting: Regular Monthly meeting will be on Tuesday, November 14, 2023 at 3:30pm.

5) Adjourn: The meeting was adjourned at 4:07pm.

Respectfully submitted,  
Laura Litcofsky  
Secretary

Board of Trustees