

**Seabrook Library Board of Trustees**  
**Town of Seabrook, NH**  
**Minutes for Board of Trustees Monthly Meeting**  
September 18, 2023

In attendance:                      Chairman: Eric Small  
   Treasurer: Paul Kelley  
   Secretary: Laura Litcofsky  
   Library Director: Susan Schatvet

- 1) Roll Call: The meeting was called to order at 3:40pm. Roll call was taken. All Trustees were present.
- 2) Approval of prior meeting minutes: The minutes from the Aug. 7, 2023 Monthly Meeting were approved.
  - a) Director's Report:  
The Director's report was reviewed with the following items to note...
    - Susan went to the Seabrook Elementary School's Meet and Greet and signed up 11 children for library cards.
    - An adjustment was needed for the door sensor. It has been taken care of.
  - b) Financial Statement -
    - The most recent financial report was reviewed.
- 3) Old Business
  - a) Children's Room Staffing - The Trustees previously agreed to hire Suzanne Tomaszewski as the new Children's Librarian. She began on Sept. 5th. Susan reports that she quickly got "up and running" with activities.
- 4) New Business
  - a) 2025 Budget
    - i) The budget reflects a 4.0% increase.
    - ii) Susan noted that the utility bills have drastically increased due to supplier charges more than usage.
    - iii) The Trustees unanimously approved the budget as presented. Susan will send it to Town Hall tomorrow.
  - b) Smoking outside of the building and the receptacle - Discussion took place regarding the Library becoming a non-smoking campus. Susan is going to look into what other Libraries do and it will be discussed again at the next meeting.
  - c) Solar panel proposal - The proposal from Summit Energy was \$334, 757. All agreed that this is not something we want to pursue at this time.
- 5) Next Meeting: Regular Monthly meeting will be on Oct 10, 2023 at 3:30pm.
- 6) Adjourn: The meeting was adjourned at 4:10pm.

Respectfully submitted,  
Laura Litcofsky  
Secretary  
Board of Trustees

