

**Seabrook Library Board of Trustees
Town of Seabrook, NH
Minutes for Board of Trustees Monthly Meeting**

March 9, 2021

In attendance: Chairman: Eric Small
 Treasurer: Paul Kelley (by video)
 Secretary: Laura Litcofsky
 Library Director: Susan Schatvet

- 1) Roll Call: The meeting was called to order at 3:35pm. Roll call was taken.
- 2) Approval of prior meeting minutes: The minutes from the February 9, 2021 Monthly Meeting were approved.
 - a) Director's Report: The Director's report was reviewed with the following items to note:
 - i) Susan received a number of positive comments after her last newsletter.
 - ii) As expected, our numbers are lower than last year (due to COVID) but staying steady.
 - iii) STEAM kits have been ordered to circulate for youth services.
 - iv) Families will be able to reserve space in the story room.
 - v) The Meeting Room will be more available to the public beginning April 1st.
 - vi) Beginning in September, Susan would like to open up more hours and possibly use some volunteers.
 - b) Financial Statement - The February financial report was reviewed.
- 3) New Business
 - a) Clean up of the land near the circle - Susan will look into who owns the land.
- 4) Old Business
 - a) AARP update - They began in February and will continue into April.
- 5) Review of Action Items (carried over from last month)
 - a) Policy Manual review - The Trustees agreed to schedule a meeting to review the manual. This will be scheduled during the next meeting.
- 6) Next Meeting: Tuesday, April 13, 2021 at 3:30pm.
- 7) Adjourn: The meeting was adjourned at 3:55pm.

Respectfully submitted,

Laura Litcofsky
Secretary
Board of Trustees