

Effective Date: July 28, 2021

## The Sharon Public Library Mobile Hotspot Lending Policy and Agreement

### Mobile Hotspots

- Mobile hotspots allow you to share your Internet carrier service with other devices so they can access the Internet. Devices can connect to your Mobile Hotspot using Wi-Fi. The hotspots have unlimited data and can support multiple devices at one time. The cost of the connection is made available through your local library.

### Eligibility to Borrow Hotspot Devices

- Borrowers must be Sharon Library cardholders ages 18 and up with a library card in good standing. (Blocked card due to fines or lost materials).
- Available on a first-come-first-serve basis and cannot be reserved or renewed.
- ***Borrowers must present a driver's license or other official government-issued ID.***
- Hotspot checkout is limited to one per household.
- The lending period is two (2) weeks. If a patron has just returned a hotspot, they must wait one week before checking one out again.
- Hotspots are available for checkout at the main circulation desk.
- Mobile hotspots may not work in all locations and they may not be charged upon checkout.
- The library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning devices.

### Responsibility

- The library is not responsible for any liability, damages, or expense resulting from the use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from the use of the device.
- Once a hotspot is checked out to a patron, it becomes the responsibility of that patron.
- Any changes in condition or content while in the patron's care will be the patron's responsibility. The patron is responsible for damage, loss, or theft. Patrons should have a basic working knowledge of the device before checkout. If any technical problems are encountered, patrons should return the device immediately.

- On the day after the due date, the device will be remotely disabled, making it unusable.
- Devices should be returned during the library's open hours. Devices should never be returned to another library. Devices must be returned to the circulation desk. The hotspot will be examined to ensure it has not been tampered with. If damage to the device is discovered by library staff, these costs will be added to the patron's account.

#### Late and Overdue Hotspots

- Hotspots must be returned on time.
- Overdue hotspots will be turned off remotely and you will be charged the full replacement cost of \$110, and your card will be blocked until the hotspot is returned.
- If a patron is consistently late (three times) in returning these devices, the patron may lose borrowing privileges.
- Damaged hotspots or parts will be charged at the full replacement cost.
- You are responsible for the hotspot if you let someone else use it.
- Patrons will be responsible for the full replacement cost for hotspots that are lost, stolen, damaged, or otherwise not returned.

#### Disclaimer

The Sharon Public Library is not responsible for the following:

- The actions of the borrower while using the hotspot.
- Information accessed by the borrower using the hotspot.
- Viruses/malware
- Damage to computers and/or other electronic devices
- Damage or loss of content to files.

Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Hotspot Due Date: \_\_\_\_\_

Library Card Number: \_\_\_\_\_

License/GVT ID Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

I have read and agree with the hotspot lending user policy and agreement. I understand that I will be charged \$110 for a lost hotspot and my library card will be blocked from checking out other materials unless the hotspot is returned. I understand that I will be called at the phone number listed above if a hotspot is late or not returned.

Signature \_\_\_\_\_