

Effective Date: May 27, 2022

Posting and Distribution of Materials Policy

Electronic Information

The Sharon Public Library (SPL) publishes and posts information regarding the Library, the Board of Library Trustees, the Sharon Public Library Foundation, and Friends of Sharon Public Library via electronic media.

The SPL will neither publish/post nor endorse information via electronic media for third-party/unrelated organizations or companies, nonprofit or for-profit, that is unrelated to programs held at or by the SPL or products/software used by the SPL.

Specifically, except for One Book One Town, a grandfathered former library program, the SPL's electronic media outlets will not serve as a vehicle for publicity of information from outside organizations not affiliated with the SPL unless such information pertains to programs held at or in association with the SPL

Print Information

With staff acknowledgment, groups other than the SPL, Friends of the Sharon Public Library, Sharon Public Library Foundation, and the Board of Library Trustees, may display information in the locations designated for:

- a. Government information provided to the SPL by a municipal department;
- b. Community Information. Community members must present materials to a staff member before posting them on the Community Bulletin Board.

Proposals to display information in other areas (such as outside or in the lobby) will be evaluated by the Director with support from the Library Trustees based on (but not limited to) the following criteria:

- Relevance of subject matter to the library's mission, collections, and resources
- Historical and educational significance, particularly as it relates to the cultural heritage of the Town of Sharon
- Popular appeal to wide audiences and diverse community interests
- Connection to other displays or programs in the community presented at or about the same time

Posting of these materials in no way implies Library endorsement of their content, nor is the SPL responsible for the accuracy of statements made in these materials. Library personnel may remove postings at any time.