

Jacob Edwards Library Chess Park Committee Meeting Minutes
Thursday, June 20, 2024
5:30 PM - 6:30 PM
Periodical Room

1. Approval of May minutes:

- Minutes from the May meeting were approved.

2. Mission Statement Review:

- Discussed revising the mission statement to incorporate Margaret's ideas.

3. Development of Budget:

- **Current Wish List:**
 - No shade garden (to be removed from the list).
 - Joe Coan to estimate costs of hard landscape.
 - Get the name of the security company from Margaret.
 - Adding marketing pre, during, and post construction.

4. Fundraising:

- Discussed few specific local grants and their potential viability
- Discussion on starting dialogue with different local businesses about interest in fundraising.

5. Open Forum:

- Discussed using a different room with a projector for visuals and to update spreadsheets.
- Discussed Joe Coan coming to the next meeting.
- Mike to contact Counselor Adams regarding:
 - Requirements for giving notice.
 - Rules for processes needed depending on funding pursued.
 - Potential costs the town may require.
 - Inquire about necessary building permits.
 - Determine what type of approvals/blessings we need from the town.
- Follow up with Joe Coan about the cost of materials for hardscapes.

6. Next Steps:

- Clarify logistics with the town.
- Update the mission statement.
- Work on budget details.
- Create a marketing wish list.

- Bernadette to contact Joe Coan.
- Request camera information from Margaret.

7. Next Meeting:

- Next meeting is scheduled.