

## *Jacob Edwards Library*

### **Minutes of June 25, 2024**

James Dyer called the Library Trustee meeting of June 25, 2024 to order at 12:02 PM. Present at the meeting were Trustees Bernadette Meade, Gary Bridgman, Mel Blake, Dick Whitney, and Liz Golz. Margaret Morrissey, Library Director, was also present. Tammie Darling was present to record the minutes.

The minutes for the May 28, 2024 meeting were read. Gary Bridgman motioned to accept the minutes with a change, Mel Blake seconded. So voted.

Chairperson's Report – The Trustees were notified that they are all in accordance with the Conflict of Interest training. All are up-to-date.

Public Notice Bulletin Boards Policy – A discussion took place regarding religious and for-profit advertising on the bulletin board. Bernadette Meade noted that the bulletin board is not for private enterprise. Gary Bridgman suggested researching other local library bulleting boards such as Billerica, Massachusetts to review their policy. Margaret may produce a draft of a revised Public Notice Bulletin Boards Policy before the next meeting for review at that time.

Financial Report – There was no financial report at this time.

FOJEL – Bernadette Meade discussed that the group is still preparing the 501(c)(3) long form application and that the Articles of Incorporation may need to be revised. FOJEL will conduct a book sale in the fall, as well as an upcoming raffle and bookmark design contest.

Chess Park- Bernadette Meade conducted a second committee meeting regarding the chess park focusing on budget, fundraising etc. Next meeting will be held on July 18, 2024 at 5:30 pm. Mike Brunelle/Rec Director will find out if the project needs bids and permits.

New Business – Liz Golz has obtained quotes for iPad/accessories to support Facebook Live and broadcasting of approximately \$700-\$1000 for a wifi only device. Trustees will discuss the funding request further at July meeting.

Director's Report – Margaret Morrissey discussed matters of repairs, programming, patron behavior (allowing suspended students to use the library with no security) and budget in the Director's Report. Opacum Land Trust has planted six trees and provided care instructions around the Library. The topic of allowing suspended students to use the library with no security will be discussed and on the Agenda for the July 23, 2024 Trustee meeting.

Mel Blake motioned to accept a donation of \$25 from Christine Hudon and \$40 from Daniel Dancy. Bernadette Meade seconded, so voted.

Bernadette Meade motioned to adjourn the meeting at 1:00 PM, Gary Bridgman seconded. So voted. The next meeting will be held on July 23, 2024 at 12:00 PM.