

## Jacob Edwards Library

Minutes of November 28, 2023

- I. James Dyer calls the Library Trustee meeting at 1208 PM on Tuesday November 28, 2023.
  - a. Present: Mel Brake, James Dyer, Janet Jenkins, Liz Golz, Bernadette Meade, Margaret Morrissey (Library Director) Dick Whitney
  - b. Absent: Gary Bridgman
- II. Minutes of October meeting not available for approval. Bernadette Meade will take today's minutes
- III. Old Business
  - a. Chess Park – Margaret with town manager to initiate conversation concerning fund raising permit
  - b. Update on legislative outreach on materials challenges and S.2447
    - i. James Dyer attempted to discuss with Senator Fattman who is in support of bill without success
    - ii. Member discussion
      1. Bill is now in joint committee
      2. Concerns about Federal/State versus local control on banned book process
      3. There are E books challenges – publishers have control on how libraries have these available, either 20 in circulation versus a two-year contract
      4. Jacob Edwards Library procedure concerning ban book request reviewed.
      5. Status updates will be addressed with the Library Director's report
- IV. Chair's report
  - a. Thank you to Bernadette for fall bulb planting
- V. No financial report available
- VI. Highlights from the Library Director's Report
  - a. Met with Rep. Joe Mc Kenna to discuss space for Green Valley
  - b. Meeting with town manger to review library's needs
  - c. A/V upgrades in Pioppi Room by Ockers – need one more part to complete hopefully by mid- December
  - d. Meeting with DPW director on 11/29 to review weatherization of the attics, gutters and ceiling completion
    - i. MPC awarded contract for HVAC -found leak in rooftop
    - ii. Hope to obtain Mass Save fund to help with the Guardian cost of \$160,000 cost to repair attics
  - e. Town capitol budget being reviewed in the coming weeks. Funds might be used for FY23 alarm system project
  - f. FY23 globe signs project completed
  - g. Elevator past inspection TK Elevator has quoted \$120,00 for needed upgrades- pursuing funding options with town manager and ARPA
  - h. Childrens' Room activities successful with good attendance including from other towns
    - i. YMCA doing multiple programs with YFCA funding
    - ii. Waiting list for ginger bread workshops
  - i. The Strand Theatre film restoration is completed. Awaiting check from town to pay invoice.
- VII. New Business

- a. Reviewed Memorandum of Understanding with the Friends draft – each trustee will further review and make suggestions. James and Bernadette will meet with the Friends to have their members review the draft and make revisions.
  - i. The following monies/donations were received:
    - 1. Jeanne Ayotte Memorial gifts (current total \$735) for the Children’s room
    - 2. Unrestricted gift of \$1500 from donor Olive I .and Anthony A. Borgatti of the Greater Worcester Community Foundation
    - 3. Dr. Teresa Fava Thomas presented the library with a copy of an indenture between Willard Sayles and Gardnier Brewer
    - 4. Motion by Mel Blake to accept monies/donations with second by Dick Whitney. So, voted.
  - ii. Discussion concerning long range plans to increased library patrons, programs for seniors and future legislative breakfast for southbridge
  - iii. Motion by Bernadette Meade to gift \$500 for a library staff holiday celebration as planned by Margaret. Mel Blake seconded. So, voted.
- VIII. Dick Whitney motioned to adjourn meeting at 1:09pm. Mel Blake seconded. So, voted. Next meeting Tuesday December 19 – noon.