

## *Jacob Edwards Library*

### **Minutes of September 27, 2022**

Robin Weber called the Library Trustee meeting of September 27, 2022 to order at 12:05 PM. Present at the meeting were Trustees Beth Cournoyer, Robin Weber, Bernadette Meade, Mel Blake and Library Director Margaret Morrissey. Tammie Darling was also present to record the minutes.

Mel Blake motioned to approve the July 26, 2022 minutes. Beth Cournoyer seconded. So voted.

Financial Report – There is no financial report at this time.

Vice Chair Report – Jim Dyer was not present at the meeting, however, he contacted Robin Peters at Bank of America who provided the Trustees with a Board of Trustees Appointment Acceptance form, which is to be filled out and sent back to Bank of America for all bank appointed Trustees. There is no update on the Technology task force. Robin will notify Jim that a preliminary report will be due in October and a final report in November regarding technology.

Chair Remarks – Robin thanked Margaret and staff for completing the ARIS report. Beth Cournoyer motioned and Dick Whitney seconded to confirm officer slate for 2022-2023 which consists of Robin Weber, Chair, James Dyer, Vice Chair, Gary Bridgman, Finance. So voted. Discussion took place regarding a new long range plan. The previous long range plan was for the period FY 2017-FY 2022. The goal will be to have the new plan completed within 6 months-one year from now.

Chess outdoor area – The Trustees called Ben Marinelli during the meeting to address certain questions regarding the outdoor chess area at the Library. Ben will be attending the October 25<sup>th</sup> trustee meeting to lay out cardboard for the exact size and possible location of the chess area. Pete Cournoyer (Beth's husband), who has a background in landscape design, will visit the Library to give his opinion on location/cost of possible chess area.

Director's Report – Margaret notified the Trustees that an additional \$41,000 was required to be spent on materials and books in order to meet the requirement of State Aid. Robin Weber motioned to donate \$42,000 to the Town for Library books/materials. Mel Blake seconded. So voted. Dick Whitney motioned to amend the amount of the donation to \$45,000. Mel Blake seconded. So voted.

Margaret discussed various repairs/maintenance that have been completed at the Library and various programs that have taken place. Margaret also provided updates on the following topics:

Stained glass installation – Margaret has obtained a quote of approximately \$4,500 for the installation of the stained glass transom gift. She will use a combination of grant monies and state aid to pay for the installation.

Donations – The Library received \$500 from Schwab Charitable/Dexter Russell. Bernadette Meade motioned to accept the gift, Mel Blake seconded. So voted.

Robin Weber motioned to adjourn the meeting at 1:07 PM, Beth Cournoyer seconded. So voted. The next meeting will be held on October 25, 2022 at 12:00 PM.