

**Stickney-Forest View Public Library District
General Meeting of the Stickney-Forest View Public Library Board of Trustees
August 22, 2018**

Budget and Appropriation Public Hearing was held at 6:45pm. There were no objections or petitions filed regarding the Budget and Appropriation Ordinance for FY19-01. The Budget and Appropriation Ordinance was published in the Berwyn Suburban Life on September 5th for public review which is a newspaper of noteworthy local circulation.

The meeting was called to order at 7:07 pm by pro tem Board President J. Lopez. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter and Trustee A. Murillo. Trustee E. Montiel was absent from the meeting (excused absence.)

Present from the Library staff were Director H. Shlah, Assistant Director S. Henry, Head of Technical Services M. Arellano and meeting stenographer J. Chávez Buchanan.

Present from the Public were N. Dzolic and E. Bartunek

Secretary's Minutes:

July 25, 2018 – General Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The information on the bidding for the entryway door project was presented.

The SFV Friends of the Library will be hosting a fundraiser at Miller's Ale House Restaurant on August 27, 2018. The SFV Friends of the Library will receive 15% of the total sales when a promotional flyer is presented at the time of purchase.

The Library underwent a fire inspection and minor issues were identified. All of these issues were in the process of being addressed.

The roofing project is scheduled to begin next week.

All legal public notices have been published.

Financial Report:

Treasurer's Report (July): Accepted as presented

Profit and Loss Report (July): Accepted as presented

Transaction List (July): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 7/9/18-7/22/18: pay date 7/27/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #: 0541801 Ref. #: 63116

Voided Checks – None

Payroll: The Board reviewed payroll from 7/23/18-8/5/18: pay date 8/10/18

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 12744-12808, 5 EFTS's, 13 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$94,733.76

- Secretary M. Blatter motioned to pay the invoices and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel

- Abstain- None

Department Reports:

Accepted as presented

Director's Report-

The State announces the Illinois History Digital Grant Award. S. Henry and J. Habley will be attending the first training session.

Department Head Reports:

Accepted as presented

Committee Reports:

Accepted as presented

Unfinished Business:

- a. **Update on Library technology efficiency – M. Arellano, Head of Technical Services (Discussion)**

M. Arellano, Head of Technical Services addressed the issue last month relating to the server. All issues have been resolved.

- b. **Adopt Ordinance FY 19-01 - Final (Action – Adopt)**

Treasurer S. Hosek motioned to adopt Ordinance FY 19-01 Budget & Appropriation and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel
- Abstain- None

New Business:

- a. **Approve Resolution FY19-02 Staff Travel Expense (Approve) (Action)**

Trustee A. Murillo motioned to approve Resolution FY19-02 Staff Travel Expense and Treasurer S. Hosek seconded the motion.

ORIGINAL

Roll call results were:

- Aye- S. Hosek, M. Blatter, A. Murillo and J. Lopez
- Nay- None
- Absent- E. Montiel
- Abstain- None

b. Adopt Policy on Portable Power Outlet usage (Adopt) (Action)

The Board of Trustees approved the Policy on Portable Power Outlet usage.

Adjourn General Regular meeting at 7:40 pm to enter closed session to discuss Trustee Appointments.

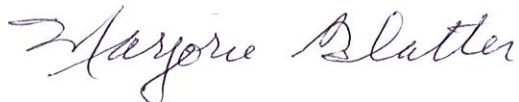
Closed session adjourned at 8:19 pm.

Regular General Meeting reconvened at 8:19 pm.

The Board of Trustee's approved the appointment of Heidi Garza and Ed Bartunek as Library Trustees.

Having no further business, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary