

AGENDA

**The Stickney-Forest View Public Library District
BOARD OF TRUSTEES MEETING
6800 W. 43rd Street, Stickney, IL 60402
Wednesday, November 18th, 2020
GENERAL MEETING OF THE STICKNEY-FOREST VIEW PUBLIC LIBRARY DISTRICT
6:00pm**

As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting will be conducted via Zoom in compliance with P.A. 101-0640. Due to the Cook County Department of Public Health Stay-At-Home Advisory, no in-person public comments will be allowed. Members of the Public are welcome to attend electronically or by telephone by calling (312) 626-6799. Zoom Meeting ID: 829 3607 9993 Password: 851350

Questions/comments can also be emailed to shelll@sfvpld.org to be read during public comments.

- I. Call to order Regular General Meeting
- II. Consent Agenda - Any item on the Consent Agenda may be removed for separate consideration by any Board member or citizen present.
 - a. Approval of the Minutes
 - i. Regular Meeting October 28th, 2020
 - b. Financial Reports
 - i. Treasurer's Report (October)
 - ii. Profit and Loss Report (October)
 - iii. Balance Sheet (October)
 - iv. Transaction List/Check Detail Report
 - v. Check Summary
 - vi. Warrants (October)
 1. Invoice Warrant Dated 11/18/2020 in the amount of \$165,234.88
 2. Payroll Warrant Dated 10/30/20 in the amount of \$25,482.08
 3. Payroll Warrant Dated 11/13/20 in the amount of \$24,926.51
- III. Secretary's Report
 - a. Correspondence
- IV. Director's Report – Leighton Shell
 - a. Administrative news, Financial Update, Building News, Trustee Training
 - i. Trustee Short-Take Video "Succession Planning and New Board Orientation"

- b. Department Head Reports
- V. Committee Reports - none
- VI. Unfinished Business – Action may be taken on the following items.
 - a. Credit Card Policy
- VII. New Business – Action may be taken on the following items.
 - a. Approval of Ordinance FY 21-03 An Ordinance to Levy and Assess Taxes for the Fiscal Year Beginning July 1st, 2020 and ending June 30th, 2021
 - b. Approval of Library Closures 2021
 - c. Roof Assessment Proposal from MacBrady & Associates
 - d. Discussion of Ongoing Pandemic Procedures and Plans
 - e. Per Capita Discussion of Standards for Illinois Public Libraries
 - i. Ch. 3 Personnel
 - ii. Ch. 4 Access
- VIII. Closed Session

Enter Closed Session per 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.
- IX. Closed Session

Enter Closed Session per 5 ILCS 120/2(c)(3) to discuss the selection, discipline, performance or removal of the occupant of a public office.

Reconvene Regular General Meeting
- X. Public Comment
- XI. *Members of the public are invited to speak to the Library Board. Comments shall be limited to 5 minutes. Due to Open Meeting Act restrictions, actions may not be taken on items not already on the agenda, but action may be deferred to a later date.*
- XII. Adjournment