

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
February 24, 2021**

**ORIGINAL**

As a result of the ongoing COVID-19 pandemic and the Governor of the State of Illinois' declaration of an emergency, this meeting was conducted via Zoom in compliance with P.A. 101-0640.

The meeting was called to order at 6:02 pm by Pro Tem Board President R. Villanueva. Present at roll call were Secretary M. Blatter, Treasurer N. Dzolic, Trustee S. Hosek and Trustee S. Jahiri. Trustee E. Montiel was absent from the meeting.

Present from the Library staff were Director L. Shell and meeting stenographer J. Chávez Buchanan.

**Consent Agenda:**

- a. Approval of the January 27, 2021 Regular Meeting Minutes
- b. Financial Reports
  - i. Treasurer's Report (January)
  - ii. Profit and Loss Report (January)
  - iii. Balance Sheet (January)
  - iv. Transaction List/Check Detail Report
  - v. Check Summary
  - vi. Warrants
    1. Invoice Warrant Dated 2/24/2021 in the amount of \$46,511.57
    2. Payroll Warrant Dated 2/5/2021 in the amount of \$24,956.28
    3. Payroll Warrant Dated 2/19/2021 in the amount of \$25,018.10

S. Hosek motioned to adopt the Consent Agenda and N. Dzolic seconded the motion.

**Roll call results were:**

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek and S. Jahiri
- Nay- None
- Absent- E. Montiel
- Abstain – None

N. Dzolic motioned to approve the Consent Agenda and S. Jahiri seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek and S. Jahiri
- Nay- None
- Absent- E. Montiel
- Abstain - None

**Secretary's Report/Correspondence:**

Accepted as presented

**Director's Report**

Accepted as presented

**Department Reports:**

Accepted as presented

**Committee Reports:**

None

**Unfinished Business:**

**a. Fine Free Proposal**

The Fine Free Proposal was tabled for the next board meeting.

**New Business:**

**a. Bank Deposit Bonding**

S. Jahiri motioned to approve the Bank Deposit Bonding of Director L. Shell and R, Villanueva seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek and S. Jahiri
- Nay- None
- Absent- E. Montiel
- Abstain - None

**b. Per Capita Discussion of Standards for Illinois Public Libraries**

- i. Chapter 9: Public Services: Reference and Reader's Advisory Services
- ii. Chapter 10: Programming

The Trustees discussed the per capita standards for Illinois Public Libraries, Reference, Reader's Advisory Services and Programming.

**Consent Agenda of Library Policies**

**c. Review of Library Policies**

- i. Reference and Reader's Advisory Policy
- ii. Programming Policy
- iii. Computer and Equipment Policy
- iv. Laptop Lending Policy

M. Blatter motioned to adopt the consent agenda of Library Policies and N. Dzolic seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek and S. Jahiri
- Nay- None
- Absent- E. Montiel
- Abstain - None

N. Dzolic motioned to approve the Reference and Reader's Advisory, Programming, Computer, Equipment and Laptop Lending Policies and S. Jahiri seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek and S. Jahiri
- Nay- None
- Absent- E. Montiel
- Abstain - None

**Comments from the Public:**

None

R. Villanueva motioned to adjourn the meeting and N. Dzolic seconded the motion.

Roll call results were:

- Aye- R. Villanueva, M. Blatter, N. Dzolic, S. Hosek and S. Jahiri
- Nay- None
- Absent- E. Montiel
- Abstain - None

Having no further business the meeting was adjourned at 6:47 PM.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marjorie Blatter". The signature is written in black ink and is positioned above the typed name.

Marjorie Blatter, Secretary