

## **Portable Power Outlet Policy**

(Adopted August 2018)

In order to encourage patrons' use of private portable devices throughout the Library building for research, educational, professional, or recreational use, the Stickney-Forest View Public Library offers portable power outlets for in-library use.

Portable power outlets are available on a first-come, first-served basis to borrowers 13 years of age or older. Borrowers between 13 & 17 must have a valid Stickney-Forest View Public Library card in good standing (i.e. users with fines of \$5.00 or more are blocked) and must present the Library card or a valid school ID to checkout a portable power outlet. Borrowers 18 and older must present a valid Library card in good standing or a valid Illinois driver's license or state ID. The Library card, school ID, driver's license, or state ID will be held at the circulation desk until the portable power outlet is returned to Library staff.

### **Guidelines**

The following rules and regulations apply:

1. Portable power outlets may be checked out from the circulation desk.
2. Portable power outlets must be returned no later than 30 minutes before closing.
3. Portable power outlets must be returned to the circulation desk in person. Borrowers should not return portable power outlets to the book drops or leave them on service desk counters without notifying a staff member.
4. Portable power outlets not returned by Library closing time will be considered stolen. The police department will be notified and an investigation may be initiated.
5. Under no circumstances should a borrower leave a portable outlet unattended – the Library is not responsible for a lost or stolen portable power outlet once in the borrower's possession.

### **Equipment**

Each portable power outlet has one regular AC outlet and two USB ports. Patrons must provide the appropriate cables and adapters for their devices as the Library may not have them available for checkout.

### **Fines and Liability**

Should the portable power outlet be damaged, lost, or stolen during the period it is checked out, the borrower assumes full responsibility and fiscal liability for all costs associated with damage to the power outlet. The borrower will be financially responsible for any damage to a portable power outlet if he/she tries to troubleshoot problems and damage occurs.

- Portable Power outlet (\$225)

### **Usage**

The borrower is responsible for verifying the current physical condition of the portable power outlet and

that it is in working order when it is checked out. Please report any damage immediately. Unreported issues will become the responsibility of the current borrower.

**Disclaimer**

The Library is not responsible for damage to any device (smartphone, tablet, laptop, or gaming device) or loss of data that may occur due to malfunctioning hardware or software. The Library does not assume responsibility for lost or corrupted files for any reason, such as hardware failure or power loss after the outlet battery has been drained. The Library assumes no responsibility for any damage to Library users' personal devices, software, files and/or equipment.

Tampering with Library equipment is prohibited.

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