

Approved ~~Proposed~~ Minutes
June 18, 2019
5:32 PM - 6:30PM
Tecumseh District Library

The June meeting of the Tecumseh District Library Board was called to order at 5:32 PM by President Jane Poczatek. Roll call was taken. Trustees present were Heather Burdick, Pam Bunch, Jane Poczatek, Judy Prater, and Carma Roesch. Absent from the meeting was Lisa Hart. Matt Linke arrived at 5:33PM. Also present was Library Director Susan Bach.

Approval of the June 2019 Agenda - Pam Bunch moved to approve the agenda as amended. Heather Burdick seconded the motion. It passed.

Public Comment Re: Agenda Items: no public comment

Minutes from the May 21, 2019 Meeting (see attached) Motion: Judy Prater moved to approve the May meeting notes as amended. Heather Burdick seconded the motion. It passed.

Treasurer's Report (see attached) Motion: Judy Prater reviewed the Treasurer's report with the Board. There was not a separate Finance Committee meeting. Heather Burdick moved to approve the Treasurer's Report. Pam Bunch seconded the motion. It passed.

Consent Agenda: (see attached) Motion: Matt Linke made a motion to accept the consent agenda. Heather Burdick seconded. It passed. Motion was amended to remove marketing and programming from the consent agenda. It passed.

Friends' Report (informational): Judy and Heather attended the recent Friends' meeting. The Friends' balance is \$14,708.14. Garage sale during AppleUmpkin. \$370 from the most recent June book sale.

Director's Report: (see attached): Susan shared more details regarding her report. Old National Bank update: \$1,944 Garden Fund/ \$6,392 Herrick Book Endowment/ \$19,477 Library Endowment/ \$27,813 Total Income/ \$6,286 total cost in fees / \$1519 portfolio ammeritization fee / \$4,767 portfolio management fee. All funds they manage for us are separate from FDIC protected funds. Lorrie Parker has accepted a new position outside of the library. Her last day will be July 3. Susan Bach will interview candidates when she returns from her vacation. MaryBeth Reasoner's mother passed away.

Old Business:

Advocacy – ALA conference in DC

Gifts & Memorials - Thank you notes – There were no donations in May.

Strategic Planning: Next meeting to finalize the plan will be in the fall. Susan will email date options to the planning committee to set a solid date. Trustees are asked to review the information gathered during strategic planning.

2019-2020 Follow up - 2nd review: Heather Burdick made a motion to accept the 2019-2020 Budget. Matt Linke seconded the motion. Budget has been approved for the 2019-2020 year.
TDL Email and Website update: Jonah came to the meeting to share updates on the email system moving forward. Nothing will be lost. The website is also in the process of being updated.

New Business:

Revised 2018-2019 Budget Approved: Judy Prater moved to approve the revised 2018-2019 budget. Heather Burdick seconded the motion. It passed.

Library Closing Dates for the new year: Pam Bunch moved to approve the closing dates for 2020. Heather Burdick seconded the motion. It passed.

Public Comment Re: Non-Agenda Items: None

Other Business:

Susan Bach shared with the Board that the library system will be updated in the future. This would require that the library be closed for one or two days to make sure the updates go through as smoothly as possible. Heather Burdick made a motion to adjust the days closed in 2019 to accomodate for the Verso update. Pam Bunch seconded the motion. It passed.

TDL Board will have a table at the Table of Contents event to be in November.

Adjourned at 6:30PM

Next regular meeting will be Tuesday, July 16, 2019, at 5:30 PM

Respectfully submitted,
Carma Roesch
TDL Trustee/Secretary
Approved July 16, 2019