

Approved Minutes  
August 16, 2016  
5:32PM - 6:55PM  
Tecumseh District Library

The August meeting of the Tecumseh District Library Board was called to order at 5:32PM by President Carolyn Feldkamp. Roll call was taken. Trustees present were Carolyn Feldkamp, Deb Lawson, Matt Linke, Judy Prater, and Carma Roesch. Trustees Stan Legenc and Jane Poczatek were excused. Also present was Library Director Gayle Hazelbaker.

**Approval of the Agenda** - Matt Linke motioned to approve the agenda and Deb Lawson seconded. It passed.

**Public Comment Re: Agenda Items:** none

**Minutes from the July 19, 2016 Meeting: (see attached) Motion:** Judy Prater moved to accept the agenda with changes. Deb Lawson seconded. It passed.

**Treasurer's Report (see attached) Motion:** Matt Linke moved to accept the Treasurer's Report. The motion was seconded by Judy Prater and it passed.

**Consent Agenda: (see attached) Motion:** No report on Community Links and Gifts and Memorials. Only reports on Fund Development and Marketing. Deb Lawson moved to accept the Consent Agenda. The motion was seconded by Matt Linke and it passed.

**Friends Report (informational):** A little over \$9,000 in their fund. Friends' are accepting book donations for the upcoming sale. Only one day at Appleumpkin for that sale. The Scholastic book fair was successful, but next year might be for fewer days.

**Director's Report: (see attached):** Gayle mentioned that the Friends' sale is coming up as well as reviewed her report. Gayle also went over the overtime rule in addition to having it mentioned in her report. A plan to address the overtime rule will be made before the end of November.

**Old Business:** Naming meeting rooms discussion from Fund Development meeting. Maybe naming rooms would be a way of honoring trustees or others in the community. This might be an easier way when patrons are booking the rooms for use. The names might change over time.

**New Business:** LCF report referred to the 501(c)3 status that the Fund Development committee will be working on. This issue will be tabled for next month to discuss further. Open House for the Lower Level might be planned for a later date. This will be tabled for next month to discuss further. Possibly have this in mid-late November, after the election.

**Public Comment Re: Non-Agenda Items:** none

**Big Topic** - Advocacy Webinar through the American Library Association. There was a very beneficial discussion about how advocacy works and how it can help libraries. The board is going to be ready to advocate in small ways to promote the library and its services.

For next month, the board is asked to review the Board Ethics video from the ALA site.

Adjourned at 6:55PM

Next meeting will be September 20, 2016 at 5:30 PM.

Respectfully submitted,

Carma Roesch

Approved September 20, 2016