

Approved ~~Proposed~~ Minutes

June 15, 2021

5:38 PM - 6:34 PM

Tecumseh District Library

Reading of the mission and vision statements.

The June meeting of the Tecumseh District Library Board was called to order at 5:38 PM by President Heather Burdick. Roll call was taken. The Trustees present were Heather Burdick, Debbie Gilbey, Lisa Hart, Judy Prater, and Carma Roesch. Also present was Library Director Susan Bach. Matt Linke and Jane Poczatek were absent from the meeting.

Approval of the June 2021 Agenda - Debbie Gilbey moved to approve the agenda. Lisa Hart seconded the motion. Motion was approved and it passed.

Public Comment Re: Agenda Items: no public comment

Minutes from the May 18, 2021 Meeting (see attached) Motion: Judy Prater moved to approve the May meeting notes as amended. Debbie Gilbey seconded the motion. Motion was approved and it passed.

Treasurer's Report (see attached) Motion: Judy shared more information from the report. Debbie Gilbey moved to approve the treasurer's report. Lisa Hart seconded the motion. It passed.

Approval of the consent June 2021 Agenda - Lisa Hart moved to approve the agenda as amended. Debbie Gilbey seconded the motion. Motion was approved and it passed.

Friends Report: (see attached): Big discussion about the next sale. Book sale will be July 3, 2021. All books will be \$1 at the July sale and the August 7, 2021, sale will be back to a regular sale.

Director's Report: (see attached): Susan shared more details regarding her report. Welcome Pierce Houston as the new Teen Librarian. He started at TDL on June 14, 2021. Summer programs are under way and will run through July 31, 2021. The audit will be in August. Pirate and Faerie on market day went well. Pop up library at the Farmer's Market went well. TDL will abide by all COVID protocols as the pandemic continues. Guidelines for COVID protocols in Michigan may be updated by July 1, 2021.

Old Business:

- Advocacy
 - Gifts and Memorials – Thank you notes
 - ALA Annual Conference – June 23-29, 2021 Virtual
- Continuing Education: United for Libraries Short Takes for Trustees - *Library Policies*
- Social Media Policies - Initial Review - voting will take place on this policy at the June 2021 Board meeting.
 - O23 - patron use of social media. Debbie Gilbey made a motion to accept the policy as amended. Lisa Hart seconded the motion. It was approved.
 - P36 - employee use of social media. Lisa Hart made a motion to accept the policy as amended. Debbie Gilbey seconded the motion. It was approved.

New Business:

- Approval of Revised 2020-2021 Budget
 - Judy Prater moved to approve the Revised 2020-2021 Budget. Lisa Hart seconded the motion. Small discussion about the upcoming audit and categories. It was approved.

- Approval of Proposed 2021-2022 Budget
 - Debbie Gilbey moved to approve the Proposed 2021-2022 Budget. Lisa Hart seconded the motion. It was approved.
- Approval of Library Closing Dates for 2021-2022
 - Debbie Gilbey moved to approve the Closing Dates for 2021-2022. Judy Prater seconded the motion. Small discussion to add December 26, 2021, as an additional day of closure. It was approved as amended with the date of December 26, 2021, added as a closure.
- Mobile Wi-Fi Hotspot Policy Approval
 - Debbie Gilbey moved to approve the Mobile Wi-Fi Hotspot Policy as amended. Lisa Hart seconded the motion. It was approved.
- 2021 Customer Survey Results
 - Susan has responded to many of the questions posed from the survey, see attached. One other idea is to have an evening book club to accommodate those who are not available during the day. Also, some more magazine titles have been added to the library's collection based on patron needs and wants.
- Millage Information – Flash Drive
 - Discussion about the upcoming millage and a timeline for getting some work done for the upcoming millage.

Public Comments Re: Non-Agenda Items - no public comment

Other Business

- Next Month: Yearly Consent Agenda vote; Annual By-Law review
- Sunshine Fund: “Picnic” for Staff - Trustees will provide the food/goodies for the staff picnic. August 18, 2021, same day as staff meeting, to ensure most employees are in the building.
- Good of the Order: August get-together - very informal and relaxed for the Trustees to get together. Will likely be planned at the July meeting.
- Heather Burdick has resigned from the TDL Board for medical reasons effective July 31, 2021. :-(

Adjournment at 6:34 PM

Next Meeting: July 20, 2021

Respectfully submitted,
 Carma Roesch
 TDL Trustee Secretary
 Approved July 20, 2021