

Approved ~~Proposed~~ Minutes

October 20, 2020

5:32 PM - 6:34 PM

Tecumseh District Library - Zoom meeting

Reading of the mission and vision statements.

The October Zoom meeting of the Tecumseh District Library Board was called to order at 5:32 PM by President Jane Poczatek. Roll call was taken. The Trustees present were Pam Bunch, Heather Burdick, Lisa Hart, Matt Linke, Jane Poczatek, Judy Prater, and Carma Roesch. Also present were Library Director Susan Bach and Ailie Weaver.

Approval of the October 2020 Agenda - Heather Burdick moved to approve the agenda. Lisa Hart seconded the motion. Roll call vote was taken and it passed.

Public Comment Re: Agenda Items: no public comment

Minutes from the September 15, 2020 Meeting (see attached) Motion: Judy Prater moved to approve the September meeting notes. Heather Burdick seconded the motion. Roll call vote was taken. It passed.

Treasurer's Report (see attached) Motion: Ailie Weaver from Maner Costerisan shared information on the TDL Audit. Judy shared more information from the report. Heather Burdick moved to approve the treasurer's report. Pam Bunch seconded the motion. Roll call vote was taken. It passed.

Approval of the consent October 2020 Agenda - Lisa Hart moved to approve the agenda as amended. Judy Prater seconded the motion. Roll call vote was taken and it passed.

Director's Report: (see attached): Susan shared more details regarding her report. In addition to her report, Susan shared the following information. A new cleaning company has been hired, Top to Bottom Cleaning Company. 30 new library cardholders for library card sign up month in September. Susan has been working hard with TPS to get digital library cards. Fliers will go home to advertise this with parents.

Old Business:

- Gifts & Memorials - Thank you notes - Trustees are asked to write thank you notes to donors.
- New Trustee Recruitment - Update: Ballot mishap - The TDL Trustee election was accidentally not printed on some ballots. This has been corrected and new ballots have been issued.

- Board Retreat - 11/14 & 11/21 10am-12pm: 11/14 – Trustee self-eval & goals; 11/21: cont. ed. w/ Kate P-Andrade

New Business

- MLA Virtual Conference: 10/28-10/29/20; registration closes 10/23; cost: \$130 members
- Friends of Library Week: 10/18-10/24/20; Appreciation
- Sunday hours begin on Sunday, October 4, 2020
- Auditors Report to Board - Ailie Weaver from Maner Costerisan shared her report on the TDL Audit.
- Recent MI Supreme Court Actions in Relation to Libraries - masks

Public Comment - non-agenda items: no public comment

Non-Agenda Items

Other Business

- Next Month: Board Retreat (including Trustee Self-Evaluation); Operational & General Policy Review (tabled until in-person meetings resume); Nominating Committee is formed; Director Evaluation Questionnaire – tabled until in-person meetings resume;
- Good of the Order
- Sunshine Fund

Adjournment at 6:34PM

Next Meeting: November 17, 2020, @ 5:30 pm

Respectfully submitted,

Carma Roesch

TDL Trustee Secretary

Approved November 17, 2020