



Tom Green County Card Policy

Library cards are free for individuals living in the state of Texas. Adults seeking library cards must present current proof of address and picture identification, such as a driver's license or state issued identification card. Acceptable proofs of address include: recently postmarked mail that is not hand-addressed, rental agreement, personal check with name and current address, bill with name and current address, automobile registration. Patrons are responsible for notifying the library of any change in name, address, or phone number.

No cards will be issued without proper identification.

Card applicants under the age of 18 must be accompanied by parent or legal guardian with proper identification and provide proof of address in order to be issued a card. Both child and parent must sign the card. Parents/legal guardians are responsible for materials on child's card.

Groups from school may take paper applications for parents/guardians to fill out and return. The library will issue a card to the student presenting a completed application. The card may be used on the day it is issued; however, before the card can be used on a subsequent visit, the parent/guardian must sign the back of the card.

Military personnel and college students should give their "permanent home of record" address for a reference.

Persons housed in temporary living facilities must show identification. In some circumstances, a letter from temporary housing staff is required. Limited checkout privileges are granted until proof of permanent address is established.

Internet Only Card: A card may be issued for Internet use only when the patron presents proper identification.

Visitor – Computer use day pass: Patrons who are unable to provide necessary documentation will be granted computer access for one day only. Use is at the sole discretion of staff and is not available on a recurring basis.