

Minutes of Tuftonboro Free Library
Board of Trustees Meeting
February 11, 2021

Present: **Trustees:** Gordon Hunt, Paul Matlock and Mary Ann Murray, **Alternate Trustees:** Marsha Hunter and Jamie O'Hagin, **Director:** Dennis Guilmette

Meeting called to order at 8:05 AM

1. Public Comment: none

2. Minutes: Motion to accept minutes with minor corrections (Gordon) and seconded (Paul). Passed 3-0

3. Treasurer's Report: There are no outstanding bills for the building but we still have items to order. Motion to accept treasurer's report (Gordon) and Seconded (Paul) Passed 3-0

4. Librarian's Report: A) Circulation is down a little from last month, mostly due to DVD circulation. B) Our bar-coding project is finished. C) The new website would cost \$825 to set up and \$400 a year to maintain. Motion: Proceed with new website (Mary Ann) and seconded (Paul). Passed 3-0. D) We may buy story hour programs that we can offer on line or post on the web site.

5. New Business: A) Trustee Position and Alternates: Gordon is up for reelection this year, not Mary Ann, who thought she was and was planning on retiring. There are two options to handle this. In the first, Gordon will have to be our alternate. In the second, Mary Ann resigns and the selectmen assign Gordon for a year at which point he can run again. B) Spring Building Projects: What else need to be done? We will get a new flag pole. We still need indoor and outdoor furniture. Gordon would like to see more landscaping. Paul will talk with other gardeners.

6. Old Business: A) HVAC and Trim Update: Everything has been ordered. Then the trim will be fixed. B) All the paperwork for the rebates from the Coop have been filed and the money received. The amount was \$5800.

Next Meeting: March 11 at 8:00 at the library

Motion to Adjourn (Paul) and seconded (Gordon) Passed 3-0

Meeting Adjourned: 8:40

Respectfully submitted, Paul Matlock, recording secretary