

Minutes of Trustees Meeting
June 15, 2023

Present: **Trustees:** Gordon Hunt, Paul Matlock and Jamie O'Hagin, **Director:** Dennis Guilmette

Meeting called to order at 4:00 PM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Jamie) and seconded (Gordon). Passed 3-0

3. Treasurer's Report: No treasurers report this month.

4. Librarian's Report: A) Circulation trends continue to be the same as last month. B) We have 5 new patrons. C) We had 13 library functions serving 188 people. There were 30 uses of the meeting room by outside groups. D) The summer reading programs starts Wednesday June 21st. E) NH Plumbing and Heating was here for quarterly service for the HVAC service. We never got an invoice for the spring service so the next treasurers report will reflect two services. F) Work on the mural in the meeting room has started.

5. New Business: A) Employee Sick Leave Policy: The town has a catastrophic leave policy. Unused sick days can be put in a catastrophic leave bank for any town employee to use. The town questioned who was paying for the days in the bank. The only reason that the library would be out any extra money is if we had to increase the hours for our workers not on sick leave to keep the library fully staffed. We will table this for now. B) Meeting Room Policy: We discussed if there were any situations where we don't want people to use the meeting room. We are OK with birthday parties and wedding showers for now. We are generally comfortable with the way the meeting rooms are being used. C) The NH history room is popular with small groups. It is not currently reservable and is used on a first come first used basis. However, since it is part of our collection, small groups cannot complain if patrons or librarians want to go in there to access the collection while their meeting is taking place. We will start reserving the History Room.

6. Old Business: A) Exterior Landscape Resolution: The snowplows in the winter have been disturbing the river rocks and mulch along the border of the driveway. We have talked about putting large rocks along the border to stop this. Jack Parsons says put as many boulders as we want in the areas we do not want the snow plow to hit. Gordon will then discuss with Jim Bean about putting large rocks along the periphery or if there is another way to protect the river rocks and mulch. In the meantime, Corey Hunter is going to mulch and rake back the river rocks.

Next Meeting: July 13, 2023 at 4:00

Motion to Adjourn (Paul) and seconded (Gordon) Passed 3-0

Meeting Adjourned: 4:45

Respectfully submitted, Paul Matlock, recording secretary

