

Minutes of Trustees Meeting
September 15, 2022

Present: **Trustees:** Gordon Hunt, Paul Matlock and Jamie O'Hagin, **Alternate Trustee:** Marsha Hunter and Kristen Clark **Director:** Dennis Guilmette

Meeting called to order at 4:00 PM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Gordon) and seconded (Jamie). Passed 3-0

3. Treasurer's Report: Nothing special this month. Motion to accept treasurers report (Gordon) and seconded (Jamie) Passed 3-0

4. Librarian's Report: A) Circulation held steady. B) We have 12 new patrons. C) 14 groups used the meeting room. D) The summer reading program served 60 children who read 771 books. 510 items and \$350 in cash were collected for the animal shelter. E) The friends raised \$2000 in the artisan raffle. F) On Saturday the 24th we will have a Book and Author lunch. G) Dennis has reviewed our operating policy and has made copies of the Request for Reconsideration of Library Materials form. This form will be handed out if people want to request the removal of a book.

5. New Business: A) Generator Quotation: A 24KW generator would cost \$17,500. We have multiple panels so putting in a whole building would be cheaper than just trying to just do the heat with the three panels. Motion (Paul) and seconded (Jamie) Put in a 24 KW generator and transfer switch for a cost of \$17,500 inclusive of all expenses. Passed 3-0. B) The fire alarm system was discussed. The fire alarm system was inspected. Two sensors were found to have their dust caps on them, making them un-operational. The cause of recent false fire alarms was found to be a sensor that is now replaced. It was recommended that we inspect the system yearly. A cellular radio for the fire system is being installed for a cost of \$923 to be paid for out of building fund money. This will bring us up to code. C) Budget: We do not know what the COLA is yet. Others items were reviewed. We need more numbers before we can complete our budget.

6. Old Business: none

Next Meeting: October 13 2022 at 4:00

Motion to Adjourn (Paul) and seconded (Gordon) Passed 3-0

Meeting Adjourned: 5:00

Respectfully submitted, Paul Matlock, recording secretary