

Minutes of Trustees Meeting
November 14, 2024

Present: **Trustees:** Paul Matlock and Jamie O'Hagin **Alternate Trustee:** Marsha Hunter **Director:** Dennis Guilmette

Meeting called to order at 4:00 PM

1. Public Comment: none

2. Minutes: Motion to accept minutes (Jamie) and seconded (Marsha). Passed 3-0

3. Treasurer's Report: Nothing special this month. Motion to accept treasurers report (Jamie) and seconded (Paul) Passed 3-0

4. Librarian's Report: A) Circulation was steady compared to last month. We are on track to have circulated 30,000 items for the year. B) We had 10 new patrons. C) The library held 9 events serving 74 people. D) The library was used by 35 outside groups. E) The 25th polar express will take place on December 6. F) The annual service for the generator is completed. G) The Do Not Enter (traffic control) signs by the road have been removed. H) Fall cleanup has been done. I) All the furniture has been delivered. J) Dennis is looking for things that are not books but would be interesting and useful for the library to have.

5. New Business: A) Septic Field: Bill Marcussen reminded us to check and see if the septic field needs mowing to prevent trees growing on it. Dennis said he will check with the town to see if mowing in the spring is necessary. B) Cleaning Services: Dolly approached Dennis about a pay increase after our budget was submitted. We will give her a \$2.00 an hour increase. The money will come from rearranging items in our budget.

6. Old Business: A) Budget: the selectmen passed it. Now the budget committee needs to look at it. B) Fidelity: Fidelity requested a clean copy of our submission to get the trustees changed on the Tufonboro Library Trust. The signatures are gathered and will be resubmitted.

Next Meeting: December 12 at 4:00

Motion to Adjourn (Paul) and seconded (Betty) Passed 3-0

Meeting Adjourned: 4:30

Respectfully submitted, Paul Matlock, recording secretary