

# Ventress Memorial Library

## Trustee Meeting Minutes

January 17, 2024

1. **Call to order**

Trustee Chair Gregory Caille called the meeting to order at 4:00 p.m. In attendance, Chair Gregory Caille, Dylan White, Robert Marzelli, Wally Coyle, Greg Guimond and Cyndee Marcoux (Library Director). Absent Vice-Chair Michelle Noonan, Dana Forsythe

2. **Approval of Minutes of November 29, 2023, 2023**

Trustee Guimond motioned to approve the minutes of November 29, 2023. Trustee Coyle seconded the motion; a roll call vote was taken; all were in favor.

3. **Announcements and Correspondence**

None

4. **Directors Report**

The Director went over her report.

5. **CIPA Filtering**

The Director reported that the IT department removed the library's public Wi-Fi router. Patrons still have access to the Town Hall Public Wi-Fi connection. The Director is not sure if this connection is filtered or not. She assumes that it is, since the lack of any filters was the reason for removing the library's WIFI router. At this time, the director has been told by the Town Administrator that IT will be handling the library's public computers. They will be installing filters and will keep a record of anyone that attempts to view filtered content. The Town Administrator, Mr. Maresco, said that according to Town Counsel this is legal to do per Federal law. However, Mr. Maresco did say that we do need to hold a public hearing to inform the public of the content filters being installed on patron computers. A date has not yet been set.

A long discussion took place regarding this issue. Some of the questions asked were why is this happening now, did something happen that the library is unaware of? Exactly what will be filtered, will patron information be tracked and or stored, etc.

A motion was made by Trustee Guimond "To have the Trustee Chair contact the Town Administrator and ask for a meeting to get further information regarding the CIPA filtering. Trustee Marzelli seconded the motion. A roll call vote was taken; all were in favor. Trustee Marzelli would also like to attend the meeting with the Town Administrator.

6. **FY24 Budget Update**

The budget is on track with the exception of Library Automation. This line was and has been underfunded for several years.

7. **FY25 Budget Draft**

The Director met with the Town Administrator and Collector/Treasurer on Thursday, January 10, 2024. She was presented a budget with a 2.6% increase. Some of the line items have been significantly cut and others significantly increased. Some discussion took place regarding this

issue with no resolution. Internally, the library director will allocate the funds to the line items she feels need additional or restored funding.

8. **Set date for next meeting**

The next meeting will be held on February 21, 2024 at 4 p.m. via Zoom

9. **Adjourn**

Trustee Guimond made a motion to adjourn at 4:54pm. Trustee Coyle seconded the motion; a roll call vote was taken all were in favor.

Respectfully Submitted,

Cyndee Marcoux