

# Trustee Meeting Minutes

April 19, 2023

1. **Call to order**

Trustee Chair Gregory Guimond called the meeting to order at 4:04 p.m. In attendance, Gregory Callie, Dylan White, Robert Marzelli, Vice-Chair Michelle Noonan and Wally Coyle and Cyndee Marcoux (Library Director).  
Absent Dana Forsythe

2. **Approval of Minutes of March 15, 2023:**

Trustee Caille motioned to approve the minutes of March 15, 2023. Trustee Coyle seconded the motion, all were in favor.

3. **Strategic Plan Review**

The Trustees were mailed a draft of the Strategic Plan for their review. The plan was reviewed and suggested changes were recorded for approximately one hour. It was decided to make the plan a 5-year plan instead of the original 3- or 4-year plan. The library director will make the changes suggested and schedule a meeting of the Strategic Planning Committee for their input. Once they have reviewed it and any suggested changes are made the plan will be brought back to the Trustees for final approval. Once it is approved it will be submitted to the MBLC for approval.

4. **Directors Report**

The Director went over her Building punch list and informed Trustees that Fred Russell in Facilities has replied to all repairs.

The Director asked the Trustees to approve a 10-week Teen Intern position to be paid with State Aid funds. The total cost would be \$2,225 (15 hours a week at \$15 per hour). Trustee Coyle made a motion to hire a Teen Intern for 10 weeks at a cost of \$2,250, Trustee Marzelli seconded the motion all were in favor.

5. **Announcements and Correspondence**

a. Discuss Governor's ruling to extend Zoom meetings. Trustee Chair Guimond informed the Board that the Governor has extended the Zoom meetings. See information below:

On March 29, 2023, Governor Healey signed into law a supplemental budget bill which, among other things, extends the temporary provisions pertaining to the Open Meeting Law to March 31, 2025.

Specifically, this further extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide "adequate, alternative" access to remote meetings. The language does not make any substantive changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from March 31, 2023 to March 31, 2025.

The Board will resume meeting via Zoom starting in May. However, they will meet three times a year in person. These meetings will take place in March, August and November.

b. Discuss time of Trustee meetings. The Board voted to keep the time of their meetings at 4 p.m.

c. New liaison to the Friends. Trustee Chair Guimond asked for a volunteer to be the Trustee liaison to the Friends, no one volunteered to be the liaison.

6. **Building Issues/Updates**

Already discussed during the Director's report, see above.

7. **FY2023 Budget Update**

The FY23 budget is on track.

8. **Town Meeting April 24, 2023**

Trustee, Mr. Guimond reminded the Board about the Town Meeting on April 24 at 7 p.m. in the High School auditorium.

9. **Next Meeting Date**

The next Trustees meeting will be via Zoom on May 17<sup>th</sup> at 4:00pm

10. **Adjourn**

Trustee Marzelli made a motion to adjourn at 5:52pm. Trustee Coyle seconded the motion, all were in favor.

Respectfully Submitted,

Cyndee Marcoux