Ventress Memorial Library

Board Meeting October 21, 2015

Those present: Jim O'Gara, Greg Guimond, Jean Christensen, Alexander Duncan and Cyndee Marcoux. Absent Suzanne White, Michele Noonan, Wally Coyle

- 1. Mr. O'Gara called the meeting to order at 4:05PM.
- 2. Mr. Guimond made a motion to approve the September 16, 2015 minutes. Mr. O'Gara seconded and all approved.

3. Director's Report:

- Ms. Marcoux requested the board reconsider allowing artists to leave business cards on display case. On a motion by Mr. Guimond and a second by Mr. O'Gara it was unanimously voted to allow the artists to leave a sign up to 5x7 in case with artists information.
- -Ms. Marcoux will have an article prepared for the Mariner to thank the Trust for the recent updates, upgrades and furniture for the library.
- -Ms. Marcoux is currently working on the request for a waiver from the state for not meeting minimum Municipal Appropriation Requirement (MAR).
- \$27,000 is still available and trustees would like to see it used for carpeting. Mr. Coyle and Ms. Marcoux will schedule a meeting to discuss this with Rocco and Brian.

5. Long Range Plan:

-The next meeting is set for Wednesday, October 28th at 4:00.

6. CPA Grant Application:

-This was to be discussed by Mr. Coyle.

7. Friends of the Library State Conference

- This was to be discussed by Mr. Coyle.

8. FY16 Budget:

-No changes.

9. FY17 Budget:

-Capital budget is due by November 12th and Operating Budget is due by November 25th.

9. Library Plaza:

- -No update.
- 10. The next meeting was scheduled for November 18, 2015 at 4:00.
- 11. Mr. Guimond made a motion to adjourn at 5:20. Mr. Duncan seconded and all approved.

Respectfully submitted,

-Lisa Hart