

**Trustee Meeting October 21, 2020
Minutes**

1. Call to Order:

Trustee Chair Gregory Guimond called the meeting to order at 6:00pm. In attendance, Gregory Guimond (Chair), Michelle Noonan (Vice-Chair), Alexander Duncan, Dylan White, Dana Forsythe, Cyndee Marcoux (Library Director) and Jon Nash.

2. Approval of Minutes of September 23, 2020 Meeting:

Mr. Duncan made a motion to approve the minutes of the September 23, 2020 meeting. Ms. White seconded the motion; a role call vote was taken all were in favor.

3. Director's Report:

Questions:

Building updates – Ms. Noonan asked about the installation of the HVAC units on the roof. She is concerned that the rubber roof not be torn. Cyndee will verify with Fred Russell but she believes they did do prep to not damage the rubber roof before installing the units.

4. Announcements and Correspondence:

Mr. Guimond informed Mr. Forsythe that his appointment was on the Board of Selectmen's agenda for next month.

5. Library Opening update: Discussed during Director's report.

6. FY 2021 Budget:

Cyndee informed the board that the Advisory Board approved a \$6,500 reserve fund transfer to the FY21 budget. This will eliminate the need to file a waiver to be eligible for State Aid.

6. Set date for next November 18, 2020 at 6 p.m.

7. Adjourn:

Ms. Noonan made a motion to adjourn at 6:17 p.m. Mr. Duncan seconded, a role call vote was taken all were in favor.