

**Trustee Meeting December 16, 2020
Minutes**

1. Call to Order:

Trustee Chair Gregory Guimond called the meeting to order at 6:08pm. In attendance, Gregory Guimond (Chair), Alexander Duncan, Dylan White, Cyndee Marcoux (Library Director), Wallace Coyle.

2. Approval of Minutes of November 18, 2020 Meeting:

Mr. Coyle made a motion to approve the minutes of the November 18, 2020 meeting. Mr. Duncan seconded the motion; a role call vote was taken all were in favor.

3. Director's Report:

Discussed Long Range Planning Committee. Currently 5 staff members and 4 trustees are on the Committee. The Director will reach out to these people to schedule a Zoom meeting to begin discussing the strategy for moving forward. A Community Input Session via Zoom was suggested. It was also suggested that the Committee ask Cable TV to tape the Zoom session.

4. Announcements and Correspondence:

Mr. Coyle suggested that the Board send Virtual Greeting to Library Staff from the Trustees. Mr. Guimond will work on this.

5. Decertified Libraries Lending Policy:

Mr. Coyle made a motion to approve the Decertified Libraries Lending Policy. Ms. D. White seconded the motion. A role call vote was taken all were in favor.

6. FY2021 Budget Update:

The Director noticed that the print and non-print expended amount did not carry over correctly from Google Sheets to Excel. She will send an updated version to the Trustees.

7. Set date for next January 20, 2021 at 6 p.m.

8. Adjourn:

Mr. Coyle made a motion to adjourn at 6:19 p.m. Mr. Duncan seconded, a role call vote was taken all were in favor.