

VENTRESS MEMORIAL LIBRARY

BOARD MEETING

March 16, 2016

Those present: Wally Coyle, Jim O’Gara, Alexander Duncan, Michele Noonan, Greg Guimond, Suzanne White and Cyndee Marcoux.

Mr. Coyle called the meeting to order at 4:05PM.

1. Mr. Guimond made a motion to approve the January 20, 2016 minutes. Mr. Duncan seconded and all approved.

2. MR. BANGS: RECREATION DEPARTMENT REQUESTS

A. Mr. Bangs was present to request the permission of the Trustees to use the library facilities Program Room for three Recreation Programs during the summer. Those programs would take place on August 8, 2016 (Yoga), August 15, 2016 (Science class) and August 22, 2016 (Rocket Science).

B. Mr. Bangs also requested to have access to the Library before the 9:00AM opening time. Ms. Marcoux stated that two library staffers are at the library at 8:30AM.

C. Mr. Duncan requested that, as these programs will be taking place during the regular library hours, noise levels should be held at a low level.

D. Mrs. White asked about the number of adults present during these programs. Mr. Bangs assured the board that there would be 1 or 2 adults and 2 volunteers present.

E. Mrs.Noonan requested that the Recreation Department Programs must clean the Program Room after each session. Mr. Bangs assured the Board that the clean up would be no problem for the Rec. Dept.

F. A motion was made by Mr. Guimond to allow the Recreation Department to use the Program Room on August 8th, 15th, and 20nd 2016 from 9:00AM until 12:00PM. The motion was seconded by Mr. O’Gara and was past by a vote of 5 to 1.

3. DIRECTOR’S REPORT

A. Ms. Marcou informed the Trustees that she hopes to spend the \$27,000 by June 30, 2016 to purchase new chairs, a mobile

reference desk, furniture for the Children's Room and a stipend for the Simmons College Summer Intern.

B. Ms. Marcoux and Chris Woods have interviewed three candidates for the Administrative Assistant position. Two candidates were highly capable for the position, but were unable to work the hours needed. She has re-advertised the position on the MBLC website.

C. The roof leaks continued to be a problem with both new leaks and leaks in areas that were "fixed". Ms. Marcoux spoke to DPW Brian on March 15, 2016. He had an estimate but only had \$3,000 left in his budget. When asked, he was unable to find the estimate.

D. The library received \$362.50 from the North River Arts, \$443.50 from the Big Hearted Books and \$5,000 from the Friends.

E. A North River Arts representative will be asked to attend all Art Openings to help the with sign in and remind the NRA members that the library is still open and they need to be respectful of our patrons. Mrs. Noonan suggested a sign could be made to direct people to the Program Room.

F. Eleven computers have been replaced using \$4,795.92 of State Aid Funds and \$1,943.92 from the current budget. A motion was made by Mr. Coyle to use State Aid Funds of \$4,800 to purchase and replace patron computers. The motion passed unanimously.

G. Ms. Marcoux stated that Wi-Fi access replacement and the removal of the filtering software from the library's public computers would help to improve connection speed. The Board agreed but asked that she develop an Internet Acceptable Use Policy. Ms. Marcoux will share a new policy for approval at our April meeting.

H. Ms. Marcoux wants to circulate current eReaders and tablets by letting patrons check out those items. The Board suggested creating a policy for patrons who want to check out these items and will discuss it further at the April meeting.

I. A motion was made by Mr. Guimond to appropriate \$6,100 to add two new phones and two wireless phones to our phone

system and add a new printer using \$12,900 of State Aid money. The motion was seconded by Mrs. Noonan and passed unanimously.

A motion by Mr. Guimond was made to adjourn at 5:20PM and was seconded by Mr. O'Gara. The motion passed unanimously.

The next meeting of the VML Board will be April 20, 2016.

Respectfully Submitted,
Suzanne M. White, Trustee