## **Library Card Registration Policy**

The Ventress Memorial Library is Marshfield's Public Library. Everyone is entitled to a Ventress Memorial Library OCLN card. To apply just present a photo ID such as a driver's license, Registry picture ID, passport, or military ID at the circulation desk. If your identification has a P.O. or business address, you will still need to show proof of your current residence. To apply for a card, you must be 14 or older and need to bring in a photo ID with your current address on it or a student ID. If you are a new resident and haven't changed your license or student ID yet, please bring a piece of mail that you have received at your new address. If you are under 14, a parent/guardian needs to sign you up for a library card.

Your library card is free and valuable! Materials checked out on your card are your responsibility. For your own protection please do not lend your library card. Please report lost or stolen cards and any address changes as soon as possible. Replacement charge for a lost card is \$1.00. If you forget your card and wish to charge out materials, you will be asked to show a photo ID at checkout.

As a member of the Old Colony Library Network, OCLN cards originating from other towns may be used here.