

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
December 12, 2018**

MEMBERS PRESENT:

Bronna Zlochiver, Chair
Ellen Hardy
Joanne Leveille
Janis Pereira

OTHERS PRESENT:

Jean Carr, Library Director

MEMBERS ABSENT:

None

GUESTS:

Rita Mudd
Elaine Dietrich
Kristen Dietrich

REGULAR MEETING:

Bronna called the meeting to order at 4:28 pm.

PUBLIC PARTICIPATION:

None

CHAIR'S REMARKS:

Bronna welcomed everyone to the meeting.

ADDITIONS/CORRECTIONS TO THE AGENDA:

- ❖ A motion by Bronna was made to add the minutes of the October 18, 2018, special meeting under Approval of the Minutes. Motion seconded by Ellen. Carried 4-0.
- ❖ A motion by Ellen was made to discuss Winter Fundraising Plans under New Business. Motion seconded by Janis. Carried 4-0.

APPROVAL OF THE MINUTES:

- ❖ A motion was made by Bronna to accept the minutes of the October 10, 2018, regular meeting of the Vernon Free Library Board of Trustees as corrected. Seconded by Ellen. Carried 4-0.
- ❖ A motion was made by Bronna to accept the minutes of the October 18, 2018, special meeting of the Vernon Free Library Board of Trustees as written. Seconded by Joanne. Carried 4-0.

LIBRARY DIRECTOR'S REPORT:

- ❖ Budget: FY 2018-2019: We're at 44.02% of the fiscal year and spending is at 43.02%.
- ❖ Fundraisers:
 - Bake Sale at Vernon Artisan Market: Sales = \$297.00; Table cost = -\$25.00; Total = \$272.00
 - Book Sale (November 6 to 20, 2018): \$425
 - Tote Bag Sales: \$20.00
 - Cook Book Sales to date: 34 books sold @ \$15.00 = \$510.00
- ❖ "New" (Secondhand) Computer Update
 - Spent \$528 for two technician visits to get computer going. Because there were 6 years of updates to do, they also worked on the computer remotely. That totaled 849 minutes of work that should have cost an additional \$1,500.00, but we're being charged \$100 because they realize our budget constraints.
- ❖ Selectboard denied Jean's request to have money added to the Selectboard budget to buy new blinds for the Library.
- ❖ Sara Coffey will be doing "Coffee with Coffey" get togethers to inform our community about what's going on in Montpelier. Planned dates are Saturday, January 19 and Saturday, February 16 at 9:30 to 10:30 am.
- ❖ Summer Reading Program planning for 2019 has already begun. Material supplies that we get from Department of Libraries were ordered the end of November.

OLD BUSINESS:

- ❖ **A motion was made by Ellen to table discussion of Strategic Plan until a later date. Motion seconded by Joanne. Carried 4-0.**
- ❖ Jean gave a brief update on the 2018 Fundraising Appeal.
- ❖ **A motion was made by Bronna to adopt the Vernon Free Library FY 2019-2020 budget amount of \$86,855. Motion seconded by Joanne. Carried 4-0.**
- ❖ **A motion was made by Bronna to approve all the Vernon Free Library articles for the 2019 Town Meeting. Motion seconded by Janis. Carried 4-0.**

Article #__: Shall the voters appropriate a total Library fund expenditure of \$86,855 for administration of the Vernon Free Library for which \$86,855 shall be raised by taxes?

Article #__: To elect a Library Trustee to fill the unexpired term of one year through Town Meeting in March of 2020.

Article #__: To elect a Library Trustee to fill the term of three years through Town Meeting of March of 2022.

Article #__: To elect a Library Trustee to fill the term on three years through Town Meeting of March of 2022.

NEW BUSINESS:

- ❖ **A motion was made by Bronna to accept the resignation of Ruth Kibby and to begin interviewing candidates to replace her on the Board. Motion seconded by Janis. Carried 4-0.**

- ❖ **A motion was made by Bronna to approve the Vernon Free Library 2018 Trustees' Report. Carried 4-0.**
- ❖ Bronna reported that information is available on grants.
- ❖ Jean and Rita provided preliminary information on Winter fundraising plans.

EXECUTIVE SESSION:

None

ANNOUNCEMENTS/INFORMATION:

- ❖ The next Trustees' meeting will be Wednesday, January 9, 2019, at 4:30 pm

MEETING ADJOURNED AT 5:57 PM.

Respectfully Submitted by

Janis Pereira, Recording Secretary