

**Vernon Free Library Board of Trustees
Regular Meeting Minutes
January 10, 2024**

MEMBERS PRESENT:

Cassie Sailsman, Chair
Doug Rosien, Vice-Chair
Kristin Bratton, Clerk
Julie Nevins, Secretary

STAFF:

Jean Carr, Library Director

GUESTS:

MEMBERS ABSENT:

REGULAR MEETING

Cassie Sailsman called the meeting to order at 5:46 pm.

CHAIR'S REMARKS:

No remarks.

OPEN MEETING—PUBLIC COMMENTS:

No public comments.

AGENDA ADDITIONS/CORRECTIONS:

Cassie Sailsman moved to add an agenda item to discuss communication. Kristin Bratton seconded. The motion carried 4-0.

APPROVAL OF MINUTES:

- **Kristin Bratton moved to accept the minutes of the December 13, 2023 regular meeting as written.** Doug Rosien seconded. The motion carried 4-0.

LIBRARY DIRECTOR'S REPORT:

- **FINANCIAL:**
 - FY 23/24 – Expenditures are at 49.95 % of budget from tax appropriation. We're 51.51% through fiscal year.
- **SUMMER READING PROGRAMMING** materials available through VT LIB have been ordered before deadline.
- **FIBERCONNECT:** The grant application has been completed and submitted. Will now start planning for equipment replacement.
- **PUBLIC LIBRARY ANNUAL REPORT** has been completed and submitted on time.
- **2023 ANNUAL APPEAL** Donations total \$2370 to date. Includes a \$1000 donation from one source.
- **CONFERENCE TABLE CHAIRS** update: The sample chair that was ordered was not available when I tried to order it in December. It is now available again so 5 more have been ordered.

- The total cost should be \$762.24. \$800 expenditure from VFL Gift Fund was approved November 15, 2023.
- **CUSTODIAN SERVICES:** We currently do not have a custodian for the building. June Turner has agreed to vacuum the library and clean the bathroom in the meantime.

NEW BUSINESS

- **Communication**
 - The Chair shared additional ways to reach her, if needed, including a reminder that it's fine to text or call either number.

OLD BUSINESS

- **Lecture Series**
 - The Governor Hunt House Community Center hosted a lecture on nutrition earlier this month. We don't want to compete with Community Center programming! It might be worth reaching out to Shelli Harvey to inquire about planned future events, as well as Brooks Memorial Library.
 - We will postpone the previously planned lecture "Nutrition in the New Year" to a later time.
 - Perhaps we can host a series, or focus more on author talks/workshops in the future instead.
 - Bonnie Borromeo Tomlinson, author of "Stop Buying Bins," has reached out with interest in giving an author talk and her books would likely appeal to a broad audience.
 - Cassie Sailsman and Kristin Bratton will reach out this week to check Ms. Tomlinson's availability for a Saturday in late March/early April.
 - Additional ideas for the future include Archer Mayor and Ann Braden (who writes "about kids learning to stand up for themselves even when life is hard").
- **Raffle Planning**
 - General request for donations from local businesses will go out in the next week.
 - Trustees will sell tickets (\$1/ticket, or 6 for \$5) starting in February and raffle the items at the end of the month.
- **Budget Planning Update**
 - The updated budget was presented to the Selectboard on December 15, 2023.

ANNOUNCEMENTS/INFORMATION:

The next regular meeting of the Vernon Free Library Board of Trustees will be held Wednesday, February 14, 2024 at 5:45 p.m. This will be a hybrid meeting.

A motion was made by Julie Nevins to adjourn the meeting at 7:10 p.m. Seconded by Kristin Bratton. Carried 4-0.

Respectfully submitted,
Julie Nevins, Secretary