



**MINUTES**

**MEETING of the TRUSTEES of the  
WADLEIGH MEMORIAL LIBRARY DEVELOPMENT FUND**

**April 25, 2023 7:00 p.m.**

The annual meeting of the Trustees of the Wadleigh Memorial Library Development Fund was held at the Wadleigh Memorial Library. The trustees and officers whose names are checked below were present:

<u>Trustee Name</u>	<u>Present at Meeting</u>	Ex-officio Officers	<u>Present at Meeting</u>
Tom Schmidt, <i>President</i>	<input checked="" type="checkbox"/>	Betsy Solon, <i>Library Director</i>	<input checked="" type="checkbox"/>
Peter Basliere, <i>VP</i>	<input checked="" type="checkbox"/>		
Joe Traficante, <i>Treasurer</i>	<input type="checkbox"/>		
Susan Taylor, <i>Secretary</i>	<input checked="" type="checkbox"/>		
Bill Kokko, <i>Trustee</i>	<input checked="" type="checkbox"/>		
Kathy Parenti, <i>Trustee (and Chair of the Library Trustee Board)</i>	<input checked="" type="checkbox"/>		

The meeting was called to order by Tom Schmidt at 7:06 p.m.

**WELCOME**

Tom welcomed everyone to the meeting and noted that a quorum was achieved.

Peter Basiliere stated that he is resigning as a trustee effective 4/26/23.

Kathy noted a call for volunteers for the development fund should be added to the library website. Suggested recruiting a library “power user”. Bylaws state that we need between 5 and 9 members, with Peter’s resignation there are 5 members. It would be good to recruit additional trustees.

**TRUSTEE TERM RENEWAL**

Susan’s term officially expired last year, Bill and Tom’s expire this year. Trustee term is 3 years.

Tom made motion to renew Susan, Tom and Bill as Trustee. Kathy motioned. Peter second. AIF. Accepted.

Susan’s term expires 2025, Tom and Bill expire 2026.

## **OFFICER ELECTION**

The following officers were nominated: Susan as Secretary. Tom as President. Joe as Treasurer. Kathy as VP.

VOTED - Susan moved to accept the slate of officers as proposed. Bill seconded. AIF. Accepted 5-0.

## **FINANCIAL SUMMARY**

Joe was absent from the meeting and unable to present financial report. Tom reviewed financials as presented on history document. 2022 and 2021 based on 990 filings. \$56,069 in funds available, endowment totals \$200,322.

## **MINUTES**

The minutes from the June 14, 2021, meeting were presented. No revisions were requested.

VOTED – Kathy moved to accept minutes. Tom seconded. All were in favor AIF of accepting minutes. Accepted 5-0.

## **REQUESTS FOR FUNDING**

Request for Summer Reading Program: Theme is “All Together Now”. Program proposal includes lots of community involvement. The program will also educate the community about the benefits of participating in the library consortium.

- Request for \$2,500 to support summer reading program.

Tom made a motion to fund a summer reading program. Peter moved to fund program. Bill second. AIF. Approved 5-0.

Request for Harmony Garden Instrument: purchase and install outdoor instruments in enclosed/fenced patio area. Instruments are portable and can be moved if needed. Total cost \$21k.

- Request for \$10,000 towards purchase of Harmony Garden Instruments.

Susan made a motion to approved request. Bill moved. Peter seconded. AIF. Approved 5-0..

Betsy will request an official quote, then request payment from Tom/Joe when ready.

## **WLDF HISTORY**

Reviewed Wadleigh Library Development Fund History as prepared by Tom. Tom asked for corrections. None to note. Betsy will post history to library website.

## **OTHER BUSINESS**

## Wadleigh Memorial Library Development Fund

Friends of the Library received a grant from Hillsborough County to repair HVAC. Town allocated \$209k towards approximately \$1 million project to repair HVAC. Work starts Sept. 4<sup>th</sup>. Part of the work will be an upgraded electrical panel.

A feasibility study is being done to determine if town has capacity to raise funds for what the library needs for a capital campaign.

Kathy will be going to the Board of Selectmen to determine level of support for capital.

Capital Reserve fund for Library passed in 2023.

Kathy and Betsy provided updates on many renovations that have occurred: new carpet, teen area, circulation desk, outdoor courtyard space. There are many improvements that patrons will see and experience.

Town has grant for oval improvements and was seeking additional municipal parking. However, library space from home donations can only be used for library purposes due to donor restrictions.

### **ADJOURN**

Motion to adjourn made by Tom. Peter first. Susan seconded. AIF. Meeting adjourned at 7:54 pm.

Respectfully submitted by Susan Taylor, Secretary