

Wadleigh Memorial Library Communication with the Board of Library Trustees

Members of the public and patrons of the library are encouraged to communicate concerns, complaints or praise about the library and library staff to the Board of Library Trustees. Initial communication should be in writing, by letter or email and should give an outline of the issue or concern. The Board prefers that those who wish to speak to the Board request an appointment at least a week in advance so that the item may be placed on the agenda. Those who do not make an appointment will have an opportunity to speak during the “Public Questions and Comments” portion of the monthly meeting. The Chair of the Board of Trustees has the right to limit the length of the discussion in consideration of other items on the agenda.

The Board of Trustees will endeavor to address the concerns expressed in a timely manner and will respond in writing if appropriate.

Amended September 18, 2018
Approved May 18, 2004
Board of Trustees