

**WADLEIGH MEMORIAL LIBRARY**  
**Board of Trustees**  
**Minutes of February 18, 2003 Regular Meeting**

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A meeting of the *Wadleigh Memorial Library Board of Trustees* was held on February 18, 2003 at 7:30 p.m. at the Wadleigh Memorial Library, Nashua Street, Milford, New Hampshire.

**Trustees Present:**

Cara Barlow, Tim Barr, Bert Becker, Mary Burdett, Chris Costantino, Sandra Hardy and Mike Tule were present.

**Others present:**

Art Bryan, Library Director, and Deb Spratt, Reference Librarian were also present.

**Quorum:**

The Chair noted that a quorum was present and called the meeting to order at 7:30 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes for the last trustees meeting held on January 28, 2003 were circulated for approval. Upon motion duly made and seconded, it was unanimously:

- *VOTED:* To approve the minutes of the January 28, 2003 trustees meeting in the form presented at this meeting.

**TREASURER'S REPORT**

The Treasurer's report was distributed and discussed among the trustees. The trustees reviewed results as of February 18, 2002. They also reviewed the trust accounts and non-budget expenditures.

**DIRECTOR'S REPORT**

Art Bryan gave the Library Director's report on the following items:

- *Circulation:* Circulation as of January 31, 2003 was 15,039 volumes, a 3.8% decrease for the same period last year.
- *People count:* The number of people visiting the library through the period ended February 17 was 18,090. This is a 14% decrease compared to the same period last year. It is still too early to tell why people count is down. The abnormally cold and snowy winter may be having some impact.
- *Personnel:* No personnel issues to report.
- *Systems:* Systems are generally okay. The library staff is still coping with the new *GMILCS* system, which is still far from perfect. But progress is being made.
- *Facilities:* An old leak has recurred in the tech services room. The problem will be fixed.

- *Common borrower's program:* The library continues to be a net lender of books and remains a very active participant in the program.
- *Other:* The trustees' meeting minute books have been reviewed and updated. There was an unusual situation in the building when a patron reported to library staff that a known pedophile was in the library and in or near the children's room. The police were called and the person was escorted from the premises. He has been warned to stay away from the children's room by the police, who reported the incident to his probation officer.

### **OLD BUSINESS**

- *91 Nashua Street:* The trustees discussed the current status at the Green House. At this point, we are looking for good tenants and have joined the local landlords' association to assist in screening out problem tenants.
- *Long Range Plan Update:* The revised plan was tabled for this meeting and will be discussed at next month's regular meeting.

### **NEW BUSINESS**

- *Addition Planning:* The trustees held a brief discussion on addition planning. While nothing will happen imminently, it was agreed that a committee should be formed at the next meeting to explore possibilities and develop a plan for the future  
There being no further business to come before the meeting, it was unanimously:

- *VOTED: To adjourn at 9:45 pm.*

Michael Tule, Substitute Secretary