

WADLEIGH MEMORIAL LIBRARY
Board of Trustees
Minutes of July 15, 2003 Regular Meeting

A meeting of the *Wadleigh Memorial Library Board of Trustees* was held on July 15, 2003 at 7:30 p.m. at the Wadleigh Memorial Library, Nashua Street, Milford, New Hampshire.

Trustees Present:

Tim Barr, Sandra Hardy, Kelly Richey, Mary Burdett, Bert Becker and Chris Costantino were present at the meeting. Mike Tule joined the meeting at 8:00.

Others present:

Art Bryan, Library Director, was also present.

Quorum:

The Chair noted that a quorum was present and called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES

Copies of the minutes for the last trustees meeting held on June 17, 2003 were circulated for approval. Upon motion duly made and seconded, it was unanimously: VOTED: To approve the minutes of the June 17, 2003 trustees meeting in the form presented at this meeting.

TREASURER'S REPORT

The Treasurer's report was distributed and discussed among the trustees. The trustees reviewed results as of July 15, 2003. They also reviewed the trust accounts and non-budget expenditures.

DIRECTOR'S REPORT

Art Bryan gave the Library Director's report on the following items:

- *Circulation:* Year to date circulation numbers were 85,247, a 2% decrease for the same period from last year.
- *People count:* The number of people visiting the library for the period ending July 14, 2003 was 73,878. This is a 0.4% decrease for the same period from last year.
- *Personnel:* Art has joined the *GMILCS* board as a Member at Large.
- *Systems:* The CD Rom server is gone. A "virtual server" may be used as a replacement. *Zone Alarm Pro* has been added to 8 computers. Instant Messaging has been rendered useless on these computers. The *GMILCS* system has had several problems in the past month. Diagnostics are being run on the system. The Reference computer and Deb Spratt's computer have been infected with a virus.

- *Facilities*: The second floor carpet will be replaced except in the elevator lobby. Holland Flooring will be doing the work. There has been a delay in the replacement on the outside security light due to its uncommon design.
- *Other*: Art suggested an update of the *Town Death Records* both in format and content. The records are stored on floppy discs which can hopefully be transferred to CD Rom. Tom Belt gathered the original data and is willing to update the records.

OLD BUSINESS

- *91 Nashua Street*: Now that the renovations are complete the apartment is being shown to prospective renters.
- *2004 Budget*: After review and discussion, and upon motion duly made and seconded, it was unanimously:
 VOTED: To approve the Wadleigh Library 2004 Budget in the form presented at this meeting.

NEW BUSINESS

- *Building Planning – CIP Outline*: Art distributed examples of the packets to be given to the CIP committee at the Library's presentation on July 16th. These packets included the *Facility Requirements Information* requested by the CIP committee and the *Long Range Plan*. It was decided that Sandra will give the opening statement to the Committee and Art will speak of the specifics of the planning process. Copies of the *New Building Timelines* were also distributed.
- *Internet Filtering*: The library received an email from a patron concerned about internet accessibility and filtering in the children's room. The patron's wife and child unfortunately came upon some teenage "hackers" using the children's room computer to view material this patron felt was inappropriate. The patron's email specifically asked about the Supreme Court ruling on internet filtering in libraries. Under the *Children's Internet Protection Act of 2000*, Congress had required that libraries, as a condition of receiving federal aid, install filters to protect minors from accessing pornography or other harmful materials. Federal library aid takes two forms: discounted rates for Internet access under the *E-rate program*, and grants under the *Library Services and Technology Act*. Now that the Supreme Court has upheld the ruling, what does it mean for the Wadleigh Library? The library does not receive federal aid directly. However the New Hampshire State Library does receive federal aid and Wadleigh uses services provided by the state library. At this point in time the library will remain without filtering software. There being no further business to come before the meeting, it was unanimously:

- *VOTED: To adjourn.*

Kelly Richey, Substitute Secretary