

WADLEIGH MEMORIAL LIBRARY
Board of Trustees
Minutes of February 15, 2005 Regular Meeting

A meeting of the *Wadleigh Memorial Library Board of Trustees* was held on February 15, 2005 at 7:30 p.m. at the Wadleigh Memorial Library, Nashua Street, Milford, New Hampshire.

"If I could get my membership fee back, I would resign from the human race" (**Attended**):

Art Bryan: Director, Deb Spratt: Ass't Dir., Sandra Hardy, Bert Becker, Tim Barr, Mary Burdett, Chris Costantino

"Isn't it amazing how many things, if not said immediately, seem not worth saying ten minutes from now." (**Minutes**)

- Minutes for the Jan 19, 2005 meeting accepted

"Money is better than poverty, if only for financial reasons" (**Treasurer's Report**)

- No questions or comments. All looks fine for this stage of the year. The budget may need adjusting after the Mar 8 Vote of the Town on the budget.

"A real leader faces the music, even when he doesn't like the tune." (**Director's Report**)

- **Circulation** – 14,889 through Jan. This is up 6% from last year's data. Tim requested that the data be shown on a bar graph. Art will get the numbers for the last 3 years to Sandra, who will make the bar graph for the next meeting

- **People traffic**– 17,012 through Feb. 14, 2005 up .8% from last year's data

- **Personnel**- staff reviews were done and approved as presented on motion by Chris, seconded by Mary

- **Systems** - The computers continue to be under serious attack from scumware.

- **Facilities** -

- Elevator failed safety test: replaced sensory system for \$1750
- Ventilating fan that services bathrooms failed. Will replace whole system
- Roof leaks still a problem. Joel trying to fix it. Seams of the old rubber roofing on top of elevator tower are separating
- Ventilation air handlers and duct work have never been cleaned (in 19 years). Should be done every 5 years. Art has quotes that range from \$2400 to \$4900. He will check the references of the cheapest bid before contracting with them

"Drive thy business or it will drive you" (**Old Business**):

- **91 Nashua Street:** furnace repair for \$60.00

- **Acoustic Café:** on schedule for February 19

- **Revels Production of Hutchinson Family Singers** is scheduled for March 26, 2005 in the Town Hall auditorium. The cost of the production is \$1400 plus police (\$90.00) plus janitorial

costs (\$150). Historical Society will donate \$300.00 and Alene Candles will donate \$250.00 to the cost of the event. Due to limited space (300), tickets will be available in advance...\$5.00/adult, \$2.00/U12 child

- **Art's review** worked on. Sandra will talk with Art about goals that were drafted at the review.
- **Policy Review**
 - General Library Policy discussed and changes recommended.
 - *Multitype Library Cooperation Policy* accepted on motion of Tim, seconded by Mary
 - *Public Relations Policy* accepted on motion of Chris, seconded by Bert

“In the business world, the rearview mirror is always clearer than the windshield!” (**New Business**)

- Art will send around Bylaws via email for review before next meeting
- Potential problem with Annex chimney bricks. Art will look into fix and who is responsible for it.
- Pizza: Mar/Mary, Apr/Sandra, May/Tim, June/Chris, July/Bert

“People are far more sincere and good-humored at speeding their parting guests than meeting them” (**Meeting Adjourned**) at 9:45.

Minutes prepared by Chris Costantino